

# Great Commission Bible College

*Student Handbook, 2020*



Photo above is GCBC Administration Building

Great Commission Bible Center 27345 Fir Rd., Carl Junction, Missouri 64834

December 23, 2020

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**Message from the President**

**Message from the President**

Welcome to the beginning of an amazing journey into discovering truths and insights found in Word of God. No matter how old you may be, how long you been a Christian, how much formal education you might or might not have; if you apply the knowledge and faith from God’s Word you can grow and become more fruitful

in the Lord's vineyard. I encourage you to work at your own pace. Set a goal of one lesson a week. You might get overwhelmed and sometimes frustrated but stay faithful and you will be amazed how quickly you will progress in your studies. Always know the faculty and staff are praying for you and believe in you.

Dr. Galen Pearcy  
GCBC President



### *Great Commission Bible College Board of Directors*

The Bible Institute is governed by a Board of Directors. The Board meets on a regular basis to discuss pertinent issues concerning the Institute such as policy, course of instruction, admission of students and financial matters. Each of the board members were selected after much prayer and consideration. They are devoted to the purposes of the Institute and give of their time freely without compensation.

### **GCBC Corporate Board of Directors**

**Dr. Galen D. Pearcy, President**  
**Ida M. Ehrlich, Secretary, Treasurer**  
**Dr. L.J. Ehrlich, Founder and Chancellor**  
**Larry Romans, member**

## **GCBC Board of Administration**

**Dr. Galen D. Percy, College President**  
**Dr. Carol Oakes, College Vice President**  
**Sherrie Fiedler, Registrar/administrative assistant**  
**Dr. Michael Fiedler, Academic Dean**  
**Dr. Eldon Bollinger, Curriculum Development**  
**Dr. Harold J. Bollinger Member**  
**Jack Hopson Member**  
**Alvin Buschman Member**

## **Board of Regents**

**Roberta Rhomas**  
**Dr. Lyle O. Sharp**

**Great Commission  
Bible College  
Mail Address:  
27345 Fir Road  
Carl Junction, MO 64834 USA**

**Physical Address: 27345 Fir Road, Carl Junction, Missouri, Great Commission Center**

**WebLocation [www.gcbcedu.us](http://www.gcbcedu.us)**

**Contact us by email at: [sherriefiedler@gmail.com](mailto:sherriefiedler@gmail.com)**



***Welcome All Students!***

Thank you for enrolling in GCBC! The staff sends a personal welcome to you and thanks you for being among the increasing number throughout the world to experience this educational and spiritual opportunity.

“Study to shew thyself approved unto God, a workman that needeth not to be ashamed, rightly dividing the word of truth.” 2 Timothy 2:15

As the Bible clearly states “He (Jesus) Himself gave some to be apostles, some prophets, some evangelists, and some pastors and teachers, for the equipping of the saints for the work of ministry, for the edifying of the body of Christ, till we all come to the unity of the faith and of the knowledge of the Son of God, to a perfect man, to the measure of the stature of the fullness of Christ; that we should no longer be children, tossed to and fro and carried about with every wind of doctrine, by the trickery of men, in the cunning craftiness of deceitful plotting.” Eph. 4:11-14 (KJV)

Your desire to know more of the Word of God can only equip you for greater service in your calling.

What do I do next after enrolling? Choose how you will be studying.

**For Instructor Graded Lessons: Go to [www.gbc.edu.us](http://www.gbc.edu.us) and click on Download Lessons. Scroll down the page to one of the courses listed on your degree plan and Click on the Course you would like to complete and get started.**

**listed on your degree plan and Click on the Course you would like to complete and get started.**

For Local GCBC Colleges in your Country: **Go to Page 30**

***Please read the following carefully:***

*For you to validate your enrollment into GCBC we strongly suggest you send in your first lesson to your instructor within the first week. Also, DO NOT work more than 3 courses at one time. You may take up to three different courses at a time. It is to your benefit that you take the courses on degree plan until they are completed before beginning study on another degree plan.*

You are appreciated as a student and as a fellow believer in Christ. If you have any questions, please contact us. May God Bless you.

## **Downloading Lessons**

Working lessons online can be performed easily and without much hassle if the student takes a few moments to learn how. You will be given instructions on how to send in your lessons with each lesson.

Your student I.D. number was emailed to you when you enrolled. Your number follows you all the way through your studies. You will need it with every course taken. Please use your I.D. on all your correspondence with your instructors as well as placing it on all your lessons. If you did not receive a student ID, check your junk mail filter, or contact GCBC and ask for a copy. Do not send in another application as this will cause identity problems for you in the future.

### **1. Introduction to the Bible Institute Introduction**

May God bless you for responding to His call. What a tremendous privilege and responsibility you have, a high-calling/training for the work of the ministry. You are helping fulfill your call by becoming equipped for present and future ministries.

The Student Handbook is designed to help familiarize the student with the Bible Institute. It will inform the student what he can expect of the Institute and what the Institute expects of him as he seeks to prepare himself for Christian ministry. Each student should seek to develop high ideals and standards of conduct while he is enrolled in the Institute.

### **History, Purpose, and Development of the School**



In this section we include a brief history of the founding and development of the school. We suggest that you become acquainted with this to get a sense of how the school came into being, the vision of its founders, and how the school is developing.

Churches, alumni, and friends are the sponsors of the Institute. It is not the desire of the Institute to create a denominational structure but rather a network working between denominations, churches, organizations, and nations to raise up laborers for worldwide spiritual harvest. It is to this purpose that GCBC is dedicated, to recruit, train, motivate, and mobilize a network of international harvesters for the Kingdom.

Great Commission Bible College was conceived by the Holy Spirit in answer to a cry from the harvest fields of the world for materials geared for training both the average layman and pastors. The Institute is birthing a vision designed to move laymen from vision to reality. The curriculum takes students beyond teaching to training where participation is required. The participation to which students are challenged is that of spiritual reproduction. Jesus' final command was to reproduce spiritually (Matt. 23:19-20).

GCBC is not as inclusive as a traditional Bible Institute because it eliminates materials not directly related to spiritual growth and productivity. We are not in competition with the traditional Bible Institute structure, but our training is for lay men and women who do not have opportunities, educationally and/or financially, for such training.

The Institute equips students with creative Bible study skills to enable continued study of Scriptures following basic course training, leading to undergraduate and graduate studies. But the primary focus of GCBC training is teaching what Jesus taught to move men from observation to demonstration of the power of God

## **Mission Statement of the School . . . The Great Commission**

The vision and purpose of Great Commission Bible College is to equip the saints for ministry through timely, cost effective training. We desire to raise up a mighty army of men and women who are prepared to spread the Gospel of Jesus Christ through vision and spiritual preparation of the heart, and training in the Word of God, its principles, and methods.

## **Nondiscriminatory Policy as to Students and Faculty**

The Great Commission Bible College admits all students to enroll in courses offered. Students may be of any gender, race, and color, national or ethnic origin. Also, all students have the same rights, privileges and programs offered by the Institute. The Institute does not discriminate based on gender, race, color, national and ethnic origin in administration of its educational policies, admissions policies, scholarship, and any other school administered program. Applications for enrollment do not inquire about race or color but does inquire about country of residence for informational purposes only.

The Institute draws a very large percentage of its students from countries all over the world. The Institute by its "Online" definition does not have physical facilities for students to attend classes thus eliminating normal type discriminatory practices.

Faculty members are asked to teach by the Dean according to their past experiences as pastors, ministers and ministry experience and teaching expertise. There is no discrimination as to gender, race, color, or ethnic origin. The only stipulation in being placed on staff is that they be of the Christian faith, of good character, and that they honor the scriptures as the ultimate textbook.

## **2. Overall Picture of the Institute**

### **Internet and Church-Based Ministry Training**

This Internet and church-based institute with spirit-filled staff offers aggressive ministry training for thorough equipping of Christian leadership. We emphasize balanced doctrine, servant hood, leadership, character development and developing a biblical global perspective.

Great Commission Bible College is a place to train men and women called to full-time ministry and those interested in becoming better equipped to serve their local church. We offer academic excellence and methods that will train you to maximize your leadership skills and attitude to reach your God-given potential ministrations

The Academic Dean of the Bible Institute may make academic decisions with all new students, but this Student Handbook is also geared to

solving that purpose. This handbook will provide needed and beneficial information about many of the procedures, services, and opportunities in the Institute.

## **Faculty and Staff**

GCBC would like to employ full-time personnel if they had sufficient money and the personnel available. But realistically speaking, you may find few full-time instructors in GCBC. Many instructors are also pastors, as well as lay ministers in full-time secular work. GCBC could not survive without the dedicated efforts of part-time instructors.

## **Academic Practices and Procedures**

The Academic Dean is responsible for the scheduling of courses. Although the Academic Dean wants to know what courses you prefer to take, you need to remember that he has to consider all courses, all students, and courses they need, as well as all teacher schedules, etc. Therefore, there will be times when you may not get your preference of courses exactly when you want them.

You will have questions arise during the term. Your school Student Handbook is a good resource for many questions you may have. If after referring to it you do not find the answer to your question, do not hesitate to approach the Academic Dean.

## **Relationships with Church and Community**

Those who are called by the Lord to ministry are equally called to reflect His character in both word and deed. Many requirements and expectations are placed upon Bible school students by both the church and the community. The successful student should be aware of and observe these with diligence. You will want to be an example in both church attendance and in the paying of your tithes. Guard your reputation in the community by maintaining your integrity in financial and other community matters.

## **Accountability**

We are a non-denominational, Bible-based, Spirit-filled Institute. Our school is accountable to a Board of Directors and a panel of spiritual elders through our local churches.

## **School Location and Contact Information**

Great Commission Bible College International Institute has an administration building in Carl Junction Missouri. Most of what we do is located around the world and our classrooms are right where our students are -- in their homes, offices, churches, and Internet Cafe. Our Distant Learning Centers have classrooms for students in their respective country. The contact information is at the front cover of this student handbook.

## **Accreditation and Recognition**

In the United States accreditation is a service provided by private agencies and is not a governmental process. Accreditation is a voluntary process for which a school may apply and gain if they meet the standards of the accrediting agency upon examination. While there are many private, non-government accrediting agencies available, GCBC is proud to announce to its prospective students that the Institute is a member in good standing with A. I. C. C. S. (*Association of Independent Christian Colleges a n d Seminaries*) with headquarters in Bridgeton, Missouri.

GCBC is also registered with the State of Missouri Corporation Commission as a non-profit religious education institution. GCBC issues degrees with the Religious Exemptions under the Missouri Department of Education GCBC has also received a 501(c) 3 designation as a non-profit corporation from the United States Department of Internal Revenue. GCBC is also registered in 5 different African countries. All donations are tax deductible and tax receipts are given to all donors.

## **3. Spiritual Life**

### **Spiritual Standards**

As a Christian Institute, GCBC is interested in and committed to the spiritual development of its students. Although the Institute cannot legislate spiritual growth in its students, it can and does promote means to develop spiritual growth. We believe the student needs to be committed to a lifestyle that includes a daily time of Bible reading, reflection, and prayer.

Along with the Internet classroom programming, students are encouraged to make personal choices that will reflect their desire for an

intimate relationship with the Lord Jesus. Students are asked to covenant to pray and read the Word of God daily to assure growth toward Christian maturity. Devotional life is a vital part of spiritual development, relating closely to every aspect of their preparation for ministry. Every student is urged to observe a time of daily prayer and Scripture reading. Meetings, study, or any other activity should not be allowed to take the time allotted for communion with God.

## **4. Academic Life**

### **Academic Life and Academic Guidance**

The academic program of the Institute is designed to prepare the student for effective ministry. Therefore, guidance relating to individual programs of study, course enrollment, and graduation requirements is provided through the Academic and Graduate Dean.

### **How to Pay Donations:**

A person may also donate by check or money order, sending it to:

Great Commission Bible College  
27345 Fir Road, Carl Junction, MO 64834, United States of

### **America Degrees, Diploma and Certificates**

If you are a student who has made the goal of earning a degree, diploma, or certificate there will be a postal mailing fee of \$35.00 for students to help defray the cost of handling and postage.

*(Form is available in Appendix)*

### **Transfer Students**

Students desiring to transfer credits into the college from another Institute are required to submit a copy of an official transcript. It must bear the seal of the institution. A copy of their catalog or equivalent available information may be required by the school. Credits may be granted for relevant work done on an equivalent level. However, as we are basically a Bible centered institution, only those kinds of credits can be transferred toward a degree offered by GCBC.

*(See addendum for “transfer” information.)*

For those schools who may not want to send a catalog, a transcript cover letter can serve to provide the necessary information to a receiving school. In some cases, the Institute may require additional support information from the sending school, such as grading scale, scheduling, course description, and syllabus, before final approval of transfer of credit.

*(Transfer of Credits form and Guidelines is available in the Appendix)*

## **Transfer of Credits**

The student should inquire directly with the school which he/she plans to attend to determine if they will accept credits from this institution.

## **Life Experience Credits**

A pastor or other persons with documented significant ministerial experience may be considered for Life Experience Credits. Students desiring to apply for these special credits should fill out the necessary form and email it to the GCBC Dean. These applications are considered on a case by case basis with the Dean.

*(Life Experience Credits Form and Guidelines is available in the Appendix)*

## **Postal Transcripts**

Postal Transcripts may be obtained by submitting a Transcript Request form to the GCBC office. There will be no cost to a student requesting a transcript from GCBC via email, but if the transcript is required to be posted, the student may bear a \$10.00 fee to cover postage and handling. Internet Transcripts are without charge.

## **Grading System**

The student grade point average is the ratio of the hours attempted to the grade points received. The GPA is computed by dividing the total grade points by the number of hours attempted. Grade points are assigned by the computer program based upon a number grade turned in by the Instructor. **A minimum 3.0 GPA is required to be accepted by GCBC as a passing grade for all Certificates or Diplomas. This is equivalent to 85%.**

**NOTE:** No "D" hours will be transferred to another Institution. Students with a "D" on their transcript will not be allowed to graduate. Students may retake the course/exam to improve their grade.

## Academic Honors

Honors are bestowed as recognition of outstanding academic achievement and to further encourage sound scholarship. They are awarded to every student attaining the required proficiency. GCBC supports academic achievement and is pleased to recognize and reward students whose performance merits special attention.

Honors for CBS (Certificate in Biblical Studies, 31 credit hours)

1. *Dean's List with Distinction* is based on a 4.00 GPA
2. *Dean's List* is based on a 3.500 – 3.999 GPA
3. *Honorable Mention* is based on 3.499 – 3.000 GPA

Honors for AMin (Associate in Ministry, 60 credit hours)

1. *Dean's List with Distinction* is based on a 4.00 GPA
2. *Dean's List* is based on a 3.500 – 3.999 GPA
3. *Honorable Mention* is based on 3.499 – 3.000 GPA

Honors for B. THE Degree (Bachelor of Theology, 121 credit hours)

(60 credit hours must be GCBC courses for Honors)

Three categories are awarded for superior scholarship in work leading to the BTH degree. This honor, based upon graduation grade-point average, becomes part of the official record, is awarded upon graduation, and appears on the transcript and diploma of the recipient.

### Graduation with Academic Distinction

***Summa Cum Laude***, candidates with GPA 3.900 or higher

***Magna Cum Laude***, candidates with GPA 3.700 – 3.899

***Cum Laude***, candidates with GPA 3.5000 – 3.699

### No Repeat Enrollment:

GCBC students are not allowed to re-enroll as a new student. Student I.D. numbers are a lifetime number and may not be changed or re-assigned.

**Course Load:** The Administration defines a full-time student as one who is taking three or more classes. Students should not enroll in new courses if they have 3 or more incomplete courses.

**Dropping and Adding Courses:** Students who desire any type of course change must receive approval from the GCBC Dean.

**Academic Difficulties:** Any academic difficulties are to be referred to the office of GCBC Dean, or to the Dean of Graduate Studies.

**Repeat Courses:** Courses with a grade of D or F must be repeated before graduation. Students desiring to repeat a course must have written permission from the Academic Dean by submitting a letter requesting a re-take of the course.

Send your written permission to the Academic Dean,  
[academicdean@GBC.edu](mailto:academicdean@GBC.edu).

### **Assignments and Examinations**

Students are encouraged to prepare a study schedule at the beginning of each lesson and adhere to it carefully so that sufficient time is allotted for study.

All assigned work (term papers, book reports, etc.) will be due on date designated by the instructor. Not submitting work, when due, could result in a grade reduction. The student is responsible for all make-up work when absent from class, and the due date set by the instructor remains mandatory. Assignments and examinations must be completed if scheduled, as outlined by the instructor.

### **Academic Disputes**

If a student disagrees with the grade he receives, he may make a report to the Dean of GCBC or the Dean of Graduate Studies for consideration of the dispute. No student is allowed to write and attack the instructor concerning grades. After the Dean reviews the issues, and responds, his decision will be final. Please use this email address [academicdean@GBC.edu](mailto:academicdean@GBC.edu) for all your concerns regarding grades or disputes of any kind.

### **Withdrawal from Institute**

Students withdrawing from the Institute are free to do so at any time of the year but must please contact the Dean of GCBC or the Dean of Graduate Studies before doing so. This will help us to keep accurate computer records for accounts of our students.



**Change of Address Procedures:** Students are to notify the Institute office in writing of a change in email, physical address and/or telephone number. If a document is posted to a student who has changed his address without notifying the Institute, GCBC will not be held responsible to re-send the document.

## **Academic Honesty**

As a community, committed to Christian thought and behavior, the Institute fosters honesty and integrity and is committed to the pursuit of academic excellence for students and faculty alike.

Learning is an opportunity and a privilege that demands responsibility and an uncompromising level of honor, integrity, and trust. The expectation at the Institute is that students and faculty will take advantage of the opportunity for intellectual development, and that they will also conduct themselves in a manner consistent with the standards of academic honesty. When these standards are violated or compromised, individuals and the entire Institute community suffer.

## **Violations of Academic Honesty**

**Violations of academic honesty include, but are not limited to:**

Giving or receiving illicit aid on an examination.

Copying from another student's examination, term paper, and homework or research report.

Unauthorized access to computer accounts of others.

Plagiarism (submitting the exact words, data, or ideas of another without properly acknowledging the source).

Theft of examination or other materials from the GCBC Internet classroom.

Falsifying works or records of GCBC.

Slandering officers or instructors with accusations of dishonesty or other allegations.

Any student found guilty of slandering may be suspended as a student and all transcripts, etc. will be blocked.

The Dean of GCBC or the Dean of Graduate Studies or the Academic Dean is to review and respond to alleged violations of academic honesty.

Provisions of the academic honesty system are as follows:

*(This is mainly in reference to Internet Classrooms sponsored by GCBC)*



1. The person-in-charge of the Internet classroom retains the right to deal directly with cases of academic dishonesty that may occur in their classes. Students must be notified of the evidence of a violation and must have an opportunity to respond. In cases where both the person in charge and student agree that the alleged violation did occur, and if the student agrees to the instructor's proposed sanction for the incident, then the person in charge and student are requested to write an Academic Dishonesty Report, which briefly details the violation and sanction. The E-mail is filed in the Admissions and Records Office.

When the person-in-charge and student do not agree about the facts of the alleged violation or the proposed sanction, then the person-in-charge can report such student to the Dean. The Dean will write the student with the evidence of the alleged violation that was presented, and the student will have the opportunity to respond to the evidence. It is the responsibility of the Dean to determine whether or not the sanctions should be imposed. However, it will also be good for the person-in-charge to decide since he is present and knows what is going on.

GCBC recognizes the necessity of students to take responsibility for their ethical behavior and to maintain academic honesty in their own work. Additionally, we expect all students to promote ethical behavior throughout the Institute community by taking responsible action when there is a reason to suspect dishonesty.

We do not seek to create a community of informers. Rather, we depend upon a person's good will to care enough for a fellow student to warn the individual to abandon dishonesty for his or her own sake and that of the community. Thus, we ask all students, those in charge of the Internet classrooms, and faculty to share the responsibility of maintaining an honest environment.

### **Responsible Actions by Student:**

Each student, as an integral member of the academic community, is expected to make a commitment not to act dishonestly and not to tolerate dishonesty on the part of other students. As a community, the students are responsible for maintaining an ethical environment. A student who is aware of a possible violation of the procedures and policies should report the violation to the person in charge of the Internet classroom.

## **5. Degree Information**

### **RE: Students Transferring Credits**

If you are a new student wanting to transfer credits from another college or institution and you want to apply for a diploma or degree from GCBC the following is an outline of requirements. Also see Guidelines for Transferring Credits, Life Experiences in the appendix of this handbook.

**ATTENTION ALL GCBC STUDENTS** PLEASE NOTE THE FOLLOWING CHANGES/UPDATES IN REQUIREMENTS FOR ALL GCBC DEGREES, DIPLOMAS, AND CERTIFICATES.

**INTERESTING NOTE:** Any student may take any course for a grade and that grade will be entered into the student transcript, the grade may or may not be used to qualify for the degree they are pursuing. All courses are open to all students, however not all courses automatically qualify for degree. Only the courses listed as required in the degree will qualify for the degree.



## **CBS Diploma (Certificate in Biblical Studies)**

Students enrolling will need 32 required credit hours from the following 11 courses to receive a CBS Certificate.

The 11 courses required for the CBS Certificate are:

<b>Course ID</b>	<b>Hours</b>	<b>Course Description</b>
ACTS100	3	Acts 100
BIDO101	3	Bible 101
CHHI101	3	Church History 101
FAFO111	3	Faith for Today 111
HEBR102	3	Hebrews Studies 102
JESU120	3	Who Is Jesus 120
OLTE101	3	Old Testament History 101
PROP100	3	Bible Prophecy 100
THAU157	3	The Authority of the Church 157
THNE100	3	This New Life 100
TITH101	2	Tithes, Alms 101
Total Hours		

An Essay of 500 words (minimum) is required to be written in the students own words, using only the Bible as the only reference, after all lessons are completed in each course.



## CIA (Certificate in Discipleship)

Students enrolling will need 30 required credit hours from the following 10 courses PLUS completion of the (CBS Certificate) to receive a CIA Certificate. An additional combined total of 61 credit hours from the two diplomas are required.

An Essay of 1000 words (minimum) is required to be written in the students own words, using only the Bible as the only reference, after all lessons are completed for each CIA course.

The 10 additional courses required for the CIA Certificate are:

Course ID	Hours	Course Description
EXDI139	3	Extraordinary Disciples
FIKI134	3	Financing the Kingdom
HEBR133	3	Hebrews
HETO137	3	Healing for Today
IDJE130	3	Identifying Jesus
NCBE131	3	New Covenant Benefits
NCJE138	3	New Commandments from Jesus
SANC132	3	Sanctification
SPWA136	3	Spiritual Warfare
SUAC135	3	Supernatural Acts
Total Hours	30	

Students successfully completing may request a CIA Certificate suitable for framing. There is a \$35 printing, handling, and mailing fee.



## **AMin (Associate in Ministry)**

Students enrolling will need 28 credit hours from the following 8 courses, PLUS the completion of the CBS and CIC Certificate to receive the AMin degree. There is a combined total of 90 credit hours for the AMin Degree.

The 8 additional courses required for the AMin Degree are:

<b>Course ID</b>	<b>Hours</b>	<b>Course Description</b>
ACTS101	3	Acts 101
BITE107	3	Bible Teaching Methods
CHST101	3	Character Study 101
FAFO112	5	Faith for Today 112
OLTE102	3	Old Testament History 102
YOMI100	3	Youth Ministry 100
GRCO200	4	Great Commission 200
GRCO201	4	Great Commission 201
<b>Total Hours</b>	<b>28</b>	

An Essay of 1000 words (minimum) is required to be written in the students own words, using only the Bible as the only reference, after all lessons are completed for each course.



## BTH Degree (Bachelor of Theology Degree)

Students enrolling will need 37 credit hours from the following 9 courses PLUS the completion of the CBS and CIA Certificate and the A.Min Degree to receive the BTH degree. There is a combined total of 127 credit hours for the BTH Degree.

The 37 credit hours required for the BTH Degree are from the following courses:

Course ID	Hours	Course Description	Degree
BICH100	4	Bible Characters 100	BTH
BENE463	3	Believers New Life 463	BTH
BIPR403	3	Bible Prophets 403	BTH
BITI404	4	Bible Times Problems 404	BTH
HOMI403	3	Homiletics 403	BTH
MIPR414	4	Ministry of Prayer	BTH
MIHO414	3	Ministry of the Holy Spirit	BTH
SAMU443	4	I Samuel 443	BTH
SARI412	3	Sanctification, Righteousness	BTH
SARI413	3	Sanctification, Righteousness	BTH
SUNA415	3	Super Natural Acts	BTH
Total Hours	37		

An Essay of 1000 words (minimum) is required to be written in the students own words, using only the Bible as the only reference, after all lessons are completed for each course.







## MMIN Degree (Master of Ministry Degree)

Students enrolling will need a total of 127 credit hours with 30 hours from the following courses plus a 2,500-word thesis (6 hours). Admittance into the Master of Ministry Program is only given by the GCBC Academic Dean and is based on completion of our BTH Degree or undergraduate transcript from another institution along with the completed application form.

**The 30 hours required for the degree may be selected from the following courses:**

Course ID	Hours	Course Description
ATGO610	3	Attributes of God 610
ATGO611	3	Attributes of God 611
BACO612	3	Basic Bible Counseling
DEWA613	3	Deeper Walk Book 1
DEWA614	3	Deeper Walk Book 2
HEBR615	3	Hebrews
POJE619	3	Portraits of Jesus
PRLI617	3	The Prayer Life
SUSC616	3	Success Through the Scriptures
TEFA618	3	Tenets of Faith
Total Hours	30	

An Essay of 1500 words (minimum) is required to be written in the students own words, using only the Bible as the only reference, after all lessons are completed for each course.



## **MMIN Degree Thesis Requirement**

**Master of Ministry Thesis (2500 words minimum) Designations may be selected from the following list of topics.**

<b>Course ID</b>	<b>Hours</b>	<b>Course Description</b>
MATH600	6	Thesis in Ministry
MATH601	6	Thesis in Great Commission Evangelism
MATH602	6	Thesis in History of Hymns of the Church
MATH603	6	Thesis in Homiletics
MATH604	6	Thesis in Pastoral Leadership
MATH605	6	Thesis in Hospital and Prison Ministry
MATH606	6	Thesis in Counseling
MATH607	6	Thesis in Counseling
MATH608	6	Thesis in Youth Ministry
MATH609	6	Thesis in Church Worship
MATH610	6	Thesis in Christian Evangelism



## Doctorate Degree (Segment I)

**Required Course Designations listed below are provided for the 2000 word(minimum) Thesis that will be required for completion of each course to be taken from the following courses of study for Doctorate**

Course ID	Hours	Course Description
BIDO712	1.5	Survey of Bible Doctrine
CHFI744	1.5	Means of Finance
CHLE736	1.5	Methods of Christian Leadership
CHRI822	1.5	A study about evidence of Christ
EVCH704	1.5	Study of Evangelism
EXTE777	1.5	Examination of New Testament
GODD840	1.5	Faithfulness and Nature of God
HERM877	1.5	Hermeneutics 877
HUMA717	1.5	Human Relationships
JEFE820	1.5	A study of Old Testament Feasts
MICO832	1.5	Conduct for Ministry
MINI741	1.5	Needs and Calling of Ministry
NETE877	1.5	New Testament Authors
PACO742	1.5	Bible Based Counseling
PERO816	1.5	Pentecostal Roots
TEGR776	1.5	The Great Commission
THAT872	1.5	Christ's Atonement
THTE723	1.5	Ten Commandments
THTA877	1.5	Old Testament Tabernacle
YOCH782	1.5	Your Choice
<b>Total Hours</b>	<b>30</b>	



## DOCTORATE Degree (Segment II)

**The required 20 courses for the DOCTORATE degree are:**

Course ID	Hours	Course Description
ANPR814	1.5	Answered Prayer
BADI828	1.5	Basic Discipleship
BICO815	1.5	Bible Commissions
REVE804	1.5	Revelation
CEOF825	1.5	The Celebration of Life
DANI813	1.5	Daniel
DIHE814	1.5	Divine Healing
FAIN816	1.5	Faith in God's Promises
GOGI812	1.5	God Gives Prosperity
JAME817	1.5	The Book of James
MIAN829	1.5	The Ministry of Angels
KIHI 813	1.5	Ministry of Prayer
OLTE820	1.5	Old Testament Miracles
THPO387	1.5	Power of Forgiveness
KIHI 813	1.5	Kings Highway
PROP886	1.5	Prophecy Spoken and Revealed
SEJE821	1.5	Sermons Jesus Preached
SPWA824	1.5	Spiritual Warfare
STOF822	1.5	Statements of Faith
YOBE813	1.5	Your Best Is Yet To Come
Total Hours	30	

An Essay of 1500 words (minimum) is required to be written in the students own words, using only the Bible as the only reference, after all lessons are completed for each course.



## DOCTORATE IN MINISTRY

(Segment III)

### 20,000 WORD DISSERTATION Requirement:

Student may select one of the 16 (DISS???) dissertation options for the designated title of their **D.MIN** Degree.

<b>Course ID</b>	<b>Hours</b>	<b>Course Description</b>	<b>Graded by</b>
DISS910	6	Orphan Ministry	Instructor
DISS911	6	Pastoral Ministry	Instructor
DISS912	6	Church Finance and Administration	Instructor
DISS913	6	Church Government	Instructor
DISS914	6	Teaching Ministry	Instructor
DISS915	6	Children's Ministry	Instructor
DISS916	6	Prison Ministries	Instructor
DISS917	6	Christian Counseling	Instructor
DISS918	6	World Missions	Instructor
DISS919	6	Hospital Ministry	Instructor
DISS920	6	Discipleship	Instructor
DISS921	6	Christian Education	Instructor
DISS922	6	Early Church Ministry	Instructor
DISS923	6	Pentecostal History	Instructor
DISS924	6	Christian Worship	Instructor
DISS925	6	Student Choice (Must have approval of Inst)	Instructor

# DOCTORATE IN THEOLOGY

(Segment III)

## 20,000 WORD DISSERTATION Requirement:

Student may select one of the 10 (DISS???) dissertation options for the designated title of their **D.TH** Degree.

<b>Course ID</b>	<b>Hours</b>	<b>Course Description</b>	<b>Graded by</b>
DISS900	6	Ecclesiology	Instructor
DISS901	6	Theology proper	Instructor
DISS902	6	Hamartiology	Instructor
DISS903	6	Pneumatology	Instructor
DISS904	6	Eschatology	Instructor
DISS905	6	Bibliology	Instructor
DISS906	6	Angelology	Instructor
DISS907	6	Christology	Instructor
DISS908	6	Christian Anthropology	Instructor
DISS909	6	Soteriology	Instructor

## 6. Faculty Members and Their Credentials

### *GCBC Faculty Listed Alphabetically*

All instructors are qualified to instruct and mentor students. They volunteer their time to promote the great commission without pay.

Dr. Stephen Adegoke	Nigeria Instructor: Distant Learning Center
Patrick Agbonkpolor	Benin Instructor: Distant Learning Center
Mbida Alphonse	Cameroon Instructor: Distant Learning Center
Dr. Samuel Arkipo	Nigeria Instructor: Distant Learning Center
Tadele Asefa	Ethiopia Instructor: Distant Learning College
Danny Banda	Namibia Instructor: Distant Learning College
Iletha Bard	USA, GCBC Online Instructor
George Barkes	USA, GCBC Online Instructor
Dr. Harold J. Bollinger	USA, Instructor, Graduate Dean, Board Member
Dr. Eldon Bollinger	USA, GCBC Instructor, Board Member
Alvin Buschman	USA, GCBC Instructor, Board Member
Chadzimula Chinyama	Botswana Instructor: Distant Learning College
Ngosa Chishitu	Zambia Instructor: Distant Learning College
Dr. Edwin Daka	Zambia Instructor: Distant Learning College
Ida Ehrlich	USA, GCBC Board Member
Dr. L.J. Ehrlich	USA, GCBC Founder/Chancellor
Michael Fiedler	USA, GCBC Instructor, Academic Dean, Board Member
Sherrie Fiedler	USA, GCBC Instructor, ADMIN DIRECTOR
Daniel Ghansa	Ghana Instructor: Distant Learning College
Nick Gift	USA, GCBC Online Instructor
Kpankpari Hollys	Ghana Instructor: Distant Learning College
Jack Hopson	USA, GCBC Board Member
Jamar Jones	USA, GCBC Classroom Instructor
Elliot Lartey	Ghana Instructor: Distant Learning College
Dr. Veronica Marks	Jamaica Instructor: Distant Learning College
Jennie Milledge	USA, GCBC Classroom Instructor
Dr. Erick Mponzi	Tanzania Instructor: Distant Learning College
Eric Mensah	Ghana Instructor: Distant Learning College
Dr. Graham Mhlakaza	Zimbabwe Instructor: Distant Learning College
Dr. Hazel Morris	USA, GCBC Online Instructor
Japhet Mpama	Malawi Instructor: Distant Learning College
Christopher Mulapwa	Zambia Instructor: Distant Learning College
Comas Ndu	Cameroon Instructor: Distant Learning Center
Dr. Matthew Nimoh	Ghana Instructor: Distant Learning College
Carol Oakes	USA, GCBC Vice President, Online Instructor, Tech Support
Michael Orieny	Kenya Instructor: Distant Learning College
Larry Romans	USA, GCBC Board Member
Ralph Stockton	USA, GCBC Online Instructor
Sandy Stockton	USA, GCBC Online Instructor
Dr. Lyle Sharp	USA, GCBC Board Member
Dr. Lawrence Ssemaganda	Uganda Instructor: Distant Learning College
Pamela Stegall	USA, GCBC Classroom Instructor



Pio Tyrell  
Francis Wanyama  
Lucy Webster

Alaska Instructor: Distant Learning College  
Uganda Instructor: Distant Learning College  
USA, GCBC Online Instructor

## 7. Graduate Studies Division

The Mission of the Great Commission Bible College graduate program is to educate students for Christian service and leadership throughout the world.

You can use the GCBC study methods to accommodate your personal professional schedule. You may begin at any time. The Master of Ministry is earned with a major in Bible studies. Previous transcripts will be evaluated prior to acceptance in the Master of Ministry Program.

Our prayer for you is that you will acquire your Bible based education and that you will then continue as a knowledgeable servant of our Lord *Jesus Christ*, *winning* many souls and making many disciples for *Jesus* our Lord and Savior.

Jesus said, "Go therefore and make disciples of every nation, baptizing them in the name of the Father and the Son and the Holy Spirit, teaching them to observe all that I commanded you; and I will be with you always, even until the end of the age." (Matt. 28:19-20)

### MASTER OF MINISTRY IN MANY DIFFERENT DESIGNATIONS

Welcome to the Master of Ministry admission process. We hope these web pages will provide you with the information you need. For additional information, you may e-mail the academic dean: [academicdean@GCBCedu.us](mailto:academicdean@GCBCedu.us). You will find it helpful to print this page as a checklist. At the bottom of the page, you will be directed to the online application form.

Admission will be determined based on the following guideline.

1. Cumulative GPA of 3.0 in undergraduate studies. Admission under probation may be allowed with a minimum 2.3 cumulative GPA. Probation is removed when one has completed 12 semester hours of graduate work with a cumulative GPA of 3.0 or better.
2. Prerequisite for enrollment in Master's program: Students are required to complete GCBC undergraduate courses *This New Life 100*, *Who is Jesus 120*, and *Bible Doctrine 101* as part of the 8-hour minimum requirement before beginning Master's Program.
3. A student without previous college credits may apply for admission to the Graduate Program may apply for Past Ministry or Past Experience Credits. The application will be reviewed by the GCBC Administration and applications for admission into the graduate school will be marked as "accepted or rejected".

Up to six hours of graduate credit completed at an accredited institution of education may be accepted upon review of applicability and/or equivalently applied toward the Master of Ministry.

### **MMIN Admission required documents**

- i. Reference Forms - Please print and send reference forms of two individuals who are familiar with your ability
- ii. Essay - Submit a goals statement of at least 500 words in which you explain why you wish to pursue the Master of Ministry degree and hope to use the knowledge and skills gained through the program ministry.
- iii. Transcripts - A copy of your transcript(s) from every school where you completed your training. It is the applicant's responsibility to ensure the transcripts(s) are sent to GCBC.
- iv. Fee - No fee is charged if applicant uses the internet to furnish documents.
- v. You may visit the web site <http://www.greatcommissionbiblecollege.org/donate-funds.html> Checks or money orders of donation can also be sent to our address: GCBC, 27345 Fir Road, Carl Junction, MO 64834.

The Master of Ministry program consists of 36 college hours if you have a BTH from GCBC. If you have BA Degree from an accredited college, you must complete 36 hours plus 8 hours pre-requisite courses listed on the following pages. See following page for M. Min. course descriptions. A Thesis will be given 6 hours of credit. If a student has taken a 500-level course at GCBC on obtaining their BTH, the same course cannot be credited toward their Master of Ministry in Christian Education. (MMIN)

### **Purpose of the Program**

The purpose of the program is to equip an increasing number of Christians as professional and non-professional ministers capable of serving effectively and encouraging others in Christian service in the local church and the world.

### **Desired Outcomes**

Students completing the Master of Ministry program: Will demonstrate an ability to discern God's Word as the primary source of spiritual formation and ministry. They will possess competence in communicating the Word effectively in a variety of settings.

**GREAT COMMISSION BIBLE COLLEGE**

***Master of Ministry Application***

You may fill out the following online and send to Great Commission Bible College at [academicdean@GBCedu.us](mailto:academicdean@GBCedu.us)

\_\_\_\_\_ First Name \_\_\_\_\_ Last Name \_\_\_\_\_ Student # \_\_\_\_\_

\_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Country of Residence \_\_\_\_\_

Telephone \_\_\_\_\_ Email Address \_\_\_\_\_

*Great Commission Bible College is committed to the policy of providing equal opportunity for all persons. We do not discriminate in admissions programs, or any other education function.*

A. Current Ministry involvement, if any.

\_\_\_\_\_

B. How did you hear about the Master of Ministry program? \_\_\_\_\_

\_\_\_\_\_

C. in chronological order, list all schools attended since high school

1. Name of Institution \_\_\_\_\_

Location \_\_\_\_\_

From-to Dates \_\_\_\_\_

2. Name of Institution \_\_\_\_\_

3. Location \_\_\_\_\_

From-To Dates \_\_\_\_\_

4. Name of Institution \_\_\_\_\_

Location \_\_\_\_\_

From-To Dates \_\_\_\_\_

- D. Concerning undergraduate Bible training, please check only one:  
\_\_\_\_\_ I have had at least 8 courses (16 hours minimum) in the Bible.  
\_\_\_\_\_ I have had at least 4 courses (8 hours minimum) in the Bible.

E. What is your undergraduate grade point average(GPA)? \_\_\_\_\_

F. Will you be transferring in graduate Bible hours? Yes, No.

G. List any significant life and ministry experience you have had.

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H. Do you know of any problem that might otherwise adversely affect your admission to this program?

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I. References to whom you will be sending forms:

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**Great Commission Bible College**

**Master of Ministry Reference Form**

The person named below has made application to the Master of Ministry program at Great Commission Bible College. The purpose of the program is to equip an increasing number of Christians as professional and non-professional ministers capable of serving effectively and encouraging others in Christian service in the local church and the world.

Name of Applicant \_\_\_\_\_

Date \_\_\_\_\_

**Applicant has waived the right to see the information provided below. Check Yes \_\_\_\_\_ or No \_\_\_\_\_**

**Your help in filling out the information below is appreciated. Please return this form to Great Commission Bible College at [academicdean@GBCedu.us](mailto:academicdean@GBCedu.us)**

**Your Name:**

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**Address:**

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**Phone**

**Email**

**Your area of involvement within the local church:**

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**Your relationship to the applicant**

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**Length of time you have known the applicant**

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**1. Please list the ways in which the applicant has served or is serving in the local church of which you are aware.**

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**2. The Master of Ministry is a graduate level Bible program. From what you know of the applicant is he/she able to perform academically at a graduate level?**

**3. This program helps people develop skills for ministry. What do you consider to be the applicant's skills for serving in the church?**

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**4. Would you recommend the applicant for admission into the Master of Ministry program? Please explain.**

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5. Would you like to be contacted by a representative of the program to speak further about the applicant?

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**Thank you! Your cooperation is deeply appreciated.**



**Doctor of Ministry and Doctor of Theology Degree**

***Welcome to the GCBC Doctorate Program!***

This program is for those who wish to gain an expert understanding of Christianity to prepare them for the Ministry. At Great Commission Bible College, we believe there is a need to train leaders. Not just full-time ministers, but men and women who love God and feel called to serve him in everyday life.

The Doctor of Ministry and Doctor of Theology programs requires the student to take 40 courses from categories that have been selected by the Great Commission Bible College.

A Doctoral Dissertation is also required.

**Pre-requisites:**

To enter the Doctoral Program, the following pre-requisites must be adhered to:



(1) Unless, you have received a Master of Ministry degree from GCBC Bible Institute, the Academic Dean must receive official transcripts from the College or University from which you received your **Master's Degree**. These transcripts must bear the seal of the institution and must not be photocopies but come directly from the University you attended.

(2) A student must have a grade point average of 3.0 or above in his previous graduate study program.

(3) A student must fill out a **Doctor Application** form found on the following pages of this handbook and sent or emailed directly to the Academic Dean. [academicdean@gcbcedu.us](mailto:academicdean@gcbcedu.us) or postal mail to:

Great Commission Bible College 27345 Fir Road Carl Junction, MO 64834 USA

(4) A student must also arrange to send in 2 reference forms from former instructors or pastors who would recommend you for this program.

**Please note:** *There are no transfer credits accepted towards the Doctoral program. Also, there are no Life Experience or Previous Ministry credits given toward the Doctoral Degree Program.*

A Stand Alone Dissertation for a Doctorate Degree is only awarded a DD Honorary Degree.

### Great Commission Bible College

**Doctor of Ministry Application** \_\_\_\_\_

**Doctor of Theology Application** \_\_\_\_\_ (please select application type)

Please fill out the following and send online to the Academic Dean at:

[academicdean@gcbcedu.us](mailto:academicdean@gcbcedu.us)

First Name \_\_\_\_\_

Last Name \_\_\_\_\_

Student I.D. \_\_\_\_\_

Date of Birth \_\_\_\_\_

Citizenship \_\_\_\_\_

Current Address (No., Street, P.O. Box) \_\_\_\_\_

City \_\_\_\_\_

State \_\_\_\_\_

Zip \_\_\_\_\_

Email Address \_\_\_\_\_

Country of Residence \_\_\_\_\_

Telephone \_\_\_\_\_

*GCBC is committed to the policy of providing equal opportunity for all persons. We do not discriminate in admissions programs, or any other education function.*

**A. Current Ministry involvement, if any.**

\_\_\_\_\_

\_\_\_\_\_

**B. How did you hear about the Doctor of Ministry program? \_\_\_\_\_**

\_\_\_\_\_

\_\_\_\_\_

**C. In chronological order, list all schools attended since High School:**

1. Name of Institution: \_\_\_\_\_

Location \_\_\_\_\_

From-to Dates \_\_\_\_\_

2. Name of Institution: \_\_\_\_\_

3. Location \_\_\_\_\_

From-to Dates \_\_\_\_\_

4. Name of Institution: \_\_\_\_\_

Location \_\_\_\_\_

From-to Dates \_\_\_\_\_

**D. Concerning undergraduate Bible training, please check only one:**

\_\_\_\_\_ Have had at least eight courses (16 hours minimum) in the Bible

\_\_\_\_\_ Have had at least four courses (8 hours minimum) in the Bible

**E. What is your undergraduate grade point average (GPA)\_\_\_\_\_ ?**

**F. What is your graduate grade point average (GPA)\_\_\_\_\_ ?**

**G. List any significant life and ministry experience you have had.**

\_\_\_\_\_

**H. Do you know of any problem that might otherwise adversely affect your admission to this program?**

\_\_\_\_\_

\_\_\_\_\_

**I. References to whom you will be sending forms:**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Great Commission Bible College**

**Reference Form for Doctoral Candidate**

The person named below has made application to the Doctor of Ministry program at Apostolic Faith Online Bible Institute. The purpose of the program is to equip an increasing number of Christians as professional and non-professional ministers capable of serving effectively and encouraging others in Christian service in the local church and the world.

Name of Applicant \_\_\_\_\_

Date \_\_\_\_\_

Applicant has waived the right to see the information provided below.

Check Yes \_\_\_\_\_ or No \_\_\_\_\_

Your help in filling out the information below is appreciated. Please return this form to [academicdean@gcbcedu.us](mailto:academicdean@gcbcedu.us) If you are not able to send online send to: GCBC, Academic Dean, 273745 Fir Road, Carl Junction, MO 64834.

Your Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

Your area of involvement within the local church: \_\_\_\_\_

\_\_\_\_\_

Your relationship to the applicant:

\_\_\_\_\_

Length of time you have known the applicant:

\_\_\_\_\_

\_\_\_\_\_

1. Please list the ways in which the applicant has served or is serving in the local church of which you are aware.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2. The Doctor of Ministry is a graduate level Bible program. From what you know of the applicant is he/she able to perform academically at a graduate level?

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**3. This program helps people develop skills for ministry. What do you consider to be the applicant's skills for serving in the church?**

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**4. Would you recommend the applicant for admission into the Doctor of Ministry program? Please explain.**

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**5. Would you like to be contacted by a representative of the program to speak further about the applicant?**

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Thank you! Your cooperation is deeply appreciated.

## **Segment I**

1. Each assignment will simply be a 1500-word minimum essay written on the subject matter of the course. *For example:* With the course BIDO712 Bible Doctrine: the student will write an essay on the topic of Bible Doctrine.
2. Great Commission Bible College requires one assignment to be completed for each course in a program.
3. Each assignment will be written using the course material, required readings, if any, and other sources the student wishes to utilize.
4. References to outside sources must be cited within the assignment.

5. When all the required assignments are completed within a given program, the student is deemed to have completed that program and the respective diploma will be sent to the student.
6. **Direct copying of any information or other web pages without proper references is forbidden and may result in the student being expelled from the program. Students are not to submit work that has been completed by someone else. Each assignment is to be written by the student in the student's own words.**
7. To learn more about how to write an essay, this page gives a good explanation of how to research and write an essay. Please follow this format for youessay.

#### **Assignment Layout:**

1. Doctorate programs require essay assignments to be a minimum of 1500 words or more in length. Shorter essays will be returned ungraded.
2. Assignments should be written in an essay format.

Click on this link for instructions.  
[https://www.internationalstudent.com/essay\\_writing/essay\\_tips/](https://www.internationalstudent.com/essay_writing/essay_tips/)

1. The assignment must be written in English. Leniency will be given to those who do not use English as their first language, but it is expected that each student will use proper grammar and correct spelling.
2. <https://www.grammarly.com/office-addin/downloading> or <https://support.office.com/en-us/article/check-spelling-and-grammar-in-office-5cdeced7-d81d-47de-9096efd0ee909227>

Students are to submit their assignment as an attachment to an email. The assignments are to be submitted in popular word process format. Rich Text Format (.rtf) is preferred. Your professor may request a particular format after you begin.

#### **Grading Pattern:**

GCBC will receive the assignment. The professor will designate of either **passed** or **rework**. If the assignment is found to be well written and seen that the student has understood the content of the course, that student is then finished with that course. If the student receives a message stating the assignment needs Rework, he will be told the reasons why and then asked to resubmit the assignment when the rework is done. We will do everything we can to ensure each student understands the content of any course in which they are having difficulty. A grade of **85** is needed to receive credit for this essay.

For any student who requires a transcript of their grades after completion of their program, all assignments given the designation of "Pass" will be equal to an "85" in the traditional model of marking, and this will be reflected on a student's transcript. Anything less than an "85" will be sent back to the student for Rework until our standards are met.

### **Submission of Assignments Process**

Great Commission Bible College has set up the assignment submission process, so it is easy for students to get their work to GCBC. Assignments will be e-mailed to the Institute by using the course number. For example: Bible Doctrine 712 would be emailed as: [BIDO712@GCBCEdu.us](mailto:BIDO712@GCBCEdu.us). Your assignment will be directed to and received by the instructor teaching this course who will mark, grade and comment on the assignment.

When you send in assignments, and to enable prompt marking, make certain that the email contains the following information:

- 1) your name
- 2) your program (In this case Doctor of Ministry)
- 3) the course name and number
- 4) your student number (I.D.)
- 5) your email address

After the student's assignment is marked as "passed," GCBC will keep a record of this completion. However, an actual copy of the assignment will not be kept on file. It is important that the student keeps a copy of his assignments for his own records.

### **THE DOCTORAL DISSERTATION**

Remember that the first requirement of enrolling in the Doctoral Program with GCBC is that the student must first have earned a Master's Degree or its equivalent with a probable previous experience of writing a Master's Thesis.

Dissertation Assignments for the Doctoral Program are required to be no less than 20,000 words in length. Assignment requirements are listed at the end of each course. See the Assignments page for more details.

There is no time frame in which to complete the Doctoral Program. Students may complete the program at their own pace.

#### ***Instructions for Writing the Dissertation***

Each dissertation is to be the original work of the student. Submitting a paper completed by someone else is forbidden and will result in the student being expelled from the program. Any thesis submitted should not have been previously approved as a thesis with any other program

with Great Commission Bible College or any other school. **Proper references should be cited within the dissertation.**

The Dissertation can be submitted at any time during the program. If a student wishes to complete their paper before, during, or after completion of their courses, it is their choice. Because there is no time frame for completion of any of our programs, the student may take as much time as they need to complete their research to produce a well-written Dissertation. Writing a Dissertation is different from writing a report or a theme paper. It is slightly different in that you will be writing a view point of your own called an "argument."

You should argue your point of view and give references (cite the points of view with a footnote)

failed to address this point using the footnote help located at the top of your Microsoft word paper. You can view this important step at <http://www.youtube.com/watch?v=HKrhTMHsli0> or read about it at <http://office.microsoft.com/en-us/word-help/insert-or-create-footnotes-andendnotesHA101854833.aspx>

Refer to your references and place the footnote at the end of each reference. Your citation will appear at the bottom of the page like this:

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8. In a 1998 interview, she reiterated this point even more strongly: "I am an artist, not a politician!" (Weller 124).

○ Use your own wording as much as possible. Just copying multiple references for your Dissertation may result in a low grade or even causing your Dissertation to be returned to do over. Reference work should be done in MLA format. Font should be Times New Roman font, size 12.

○ Your Grade for the Dissertation will be within the following range: 85% to 100% Anything below an 85% drops your grade below a 3.0. A degree cannot be given with a grade Below 3.0. you should redo the entire Dissertation for a higher grade. All Students should use spelling and grammar check There is no excuse for misspelled words. <https://support.office.com/en-us/article/check-spelling-and-grammar-in-office-5cdec7-d81d-47de-9096-efd0ee909227> or <https://www.grammarly.com/office-addin> Sentence structure allowances may be made with students who speak English as another language.

○ You will notice that this paper uses footnotes giving reference to Eleanor Wakefield. If you will use the same reference over and over, you can use the word "Ibid" which signifies the reference is already given prior.

○ Your Dissertation should be spell checked, double spaced lines, one-inch margins, top, left, bottom, and right. **Please avoid the use of abbreviations for books of the Bible.**

○ Make sure you have more than the minimum amount of words required for your Dissertation. Do not count words in the footnotes. "There are several vital elements to any successful college Dissertation. This Help sheet will define those elements and show you how



to put them together using an outline. Following this format will help you keep your thoughts (arguments) organized and get your essay underway.

**Elements of a Dissertation Introduction:** Usually an introduction starts broad and narrows down to your specific topic, ending in the Dissertation. This is your opportunity to establish why readers might be curious about your general topic, catch their attention, or put your Dissertation in context.” Your introduction should end with a clear, specific statement, which will tell readers exactly what your paper will be arguing. Each body paragraph will directly and obviously support your Dissertation.

**Body Paragraphs:** A Dissertation utilizes body paragraphs, and these will be the arguments, evidence, or topics that support your thesis.

**Topic Sentences:** Each body paragraph will begin with a topic sentence which introduces its topic. All the information in that paragraph will be clearly and logically related to that topic sentence, which in turn should obviously relate to the Dissertation.

**Support:** You use arguments, data, facts, analysis, quotes, diagrams and illustrations, anecdotes, examples, details, etc. to support your topic sentences and flesh out your body paragraphs. A good rule of thumb is to have at least three points to support each topic sentence.

**Transitions:** An effective Dissertation will show the connection between paragraphs with transitions. These can be the final sentence of each body paragraph or can be integrated into the next topic sentence with transition words.

**Conclusion:** A conclusion should wrap up your dissertation but should not introduce new information or arguments. It should begin with a sentence that looks a lot like your Dissertation Introduction to summarize the general points of the paper, and then draw your paper neatly to a close.

**GUIDELINES OF THE Dissertation OUTLINE:** – BEGIN with an INTRODUCTRY TITLE PAGE LIKE THIS: This page must be centered on the page.

**SACRED TEACHINGS OF JESUS**  
**A Doctoral Dissertation 20000 Written in**  
**partial requirements for the Master’s Degree**  
**Great Commission Bible College**  
**Carl Junction, Missouri, September 21,2013**

By

John Doe  
AAAA-00000 (student number)

**TABLE of CONTENTS**

- I. Introduction: General info about topic, reason for reader to be interested, context, etc.  
Dissertation statement:
- II. Topic Sentence 1:
  - A. Support
    - 1. Detail/example/data/explanation
    - 2. Detail/example/etc.
    - 3. Detail/example/etc.
  - B. Support
    - 1. Detail/example/etc.
    - 2. Detail/example/etc.
    - 3. Detail/example/etc.
  - C. Support
    - 1. Detail/example/etc.
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    - 3. Detail/example/etc.
  - D. Support
    - 1. Detail/example/etc.
    - 2. Detail/example/etc.
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- Transition
- III. Topic Sentence 2:
  - A. Support
    - 1. Detail/example/data/explanation
    - 2. Detail/example/etc.
    - 3. Detail/example/etc.
  - B. Support
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    - 2. Detail/example/etc.
    - 3. Detail/example/etc.
  - C. Support
    - 1. Detail/example/etc.
    - 2. Detail/example/etc.
    - 3. Detail/example/etc.
  - D. Support
    - 1. Detail/example/etc.
    - 2. Detail/example/etc.
    - 3. Detail/example/etc.
- Transition
- IV. Topic Sentence 3:
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    - 1. Detail/example/data/explanation
    - 2. Detail/example/etc.
    - 3. Detail/example/etc.
  - B. Support
    - 1. Detail/example/etc.
    - 2. Detail/example/etc.
    - 3. Detail/example/etc.
  - C. Support
    - 1. Detail/example/etc.
    - 2. Detail/example/etc.
    - 3. Detail/example/etc.
  - D. Transition Conclusion
- Re-state your final argument Summary of main points, return to general context, wrap-up of thesis, etc.

The last page of your dissertation should contain a bibliography. It should look like this:

## **Bibliography**

1. Almighty, God King James Study Bible (previously published as The Liberty annotated Study Bible and as The Annotated Study Bible (King James Version) copyright 1988 by Liberty University ISBN-13 9781418545352
2. Wilson, Bill Big Book of Alcoholics Anonymous published by AA World Services 2001, NY, NY ISBN-13: 978-1483907253
3. Bobgan, Martin and Deidre 12 Steps to Destruction Codependency/Recovery Heresies Copyright © 1991, Published by East Gate Publishers, 4137 Primavera Road, Santa Barbara, California Library of Congress Control Number 2012938772 ISBN 978-0-941717-23-6
4. Irvine, Wm. C. Heresies Exposed. New York, NY: Loizeaux Brothers, Inc., 1921 Kessinger Publishing, 2003, ISBN 0766142698 9780766142695
5. Bobgan, Martin and Deidre Psycho Heresy: The Psychological Seduction of Christianity Copyright © 2012 Published by East Gate Publishers, Published by East Gate Publishers, 4137 Primavera Road, Santa Barbara, California Library of Congress Control Number 2012938772 ISBN 978-0-941717-23-6

If you need help creating this bibliography view this

<http://www.youtube.com/watch?v=iknHhjGaME8> or you can read <http://office.microsoft.com/en-us/word-help/create-a-bibliography-HA010067492.aspx>

Click [Here](#) for an Example Dissertation.

**To Submit completed Dissertation [mailto:](mailto:Dissertation20000@gcbcedu.us)**

**[Dissertation20000@gcbcedu.us](mailto:Dissertation20000@gcbcedu.us)**

## **8. Appendix of Forms**

## ***Life Experience Credits Form***

Give details of your past ministry and life experience that would affect receiving life experience credits from GCBC. What did you do? What activities were you involved in? What positions of leadership were you given? Please attach affidavits of proven experiences. Be sure they are signed by pastors or supervisors. Give dates, names, organizations, and places.

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Please fill out the necessary information listed below. Copy and paste this page and email it to the Academic Dean, [academicdean@gcbcedu.us](mailto:academicdean@gcbcedu.us)

**Name:** *First*\_\_\_\_ *Middle*\_\_\_\_ *Last*\_\_\_\_ **Email Address:**\_\_\_\_\_

**GCBC Student I.D. Number**\_\_\_\_\_ **Date of App.** \_\_\_\_\_

**In what ministry are you currently active?** (Give details as to type, dates, etc.)

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*Upon completion, cut and paste this form, email it to: Academics Dean,*

[academicdean@gcbcedu.us](mailto:academicdean@gcbcedu.us)

*The Dean will contact you concerning your request.*



### ***Application for Degrees, Certificates and Diplomas***

If you are a student who has made the goal of earning a degree, diploma or certificate please read the following information.

When a student has completed qualifications for a degree, diploma, or certificate through required courses, it is important and necessary to notify the Institute of your intentions to graduate of your completed qualifications. The Institute does not automatically send out diplomas, degrees, or certificates.

On the form listed on the following page, be sure to indicate the number of hours you have taken in GCBC courses; the number of hours you have transferred from another institution, (if any) and any life experience credits (if any were awarded to you). Postal mail this form to:

**Great Commission Bible  
College Attn: AcademicDean  
27345 Fir Road  
Carl Junction, MO,  
64834 USA**

Be sure to include the necessary fee when you make a formal request. Upon receipt of your form the Dean will verify your qualifications and the award will be mailed to you accordingly. Please include these necessary postal mailing fees to help cover expenses.

**Postal Mailing Fees: \$35.00 US DOLLARS for All Students**

*These fees cover postage and handling charges.*

Application is on the following page.

**Request for Degree, Diploma or Certificate**  
(Print this Page)

Date: \_\_\_\_\_

First Name \_\_\_\_\_ Middle \_\_\_\_\_ Last Name \_\_\_\_\_

\_\_\_\_\_

GCBC \_\_\_\_\_ Student I.D. \_\_\_\_\_ Email \_\_\_\_\_

**Postal Address:**

Number \_\_\_\_\_ or Box No. \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Country \_\_\_\_\_

Street

City

**HOURS OF CREDIT EARNED**

GCBC \_\_\_\_\_ Transferred (if any) \_\_\_\_\_ Life Experience (if any) \_\_\_\_\_  
(Life experience credits are given only at discretion of Academic Dean)

List below the names of other Institutions you are transferring credit from.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Please be sure you include copies of your transcripts or letters of verification to verify credit along with this application. These transcripts must have the seal of the institution to show authenticity.**

**If your course was in the form of special meetings or seminars, be sure you include verification from the instructor in written form. There is no guarantee that seminars will be accepted as credit for this degree.**

**Check Below for Degree Preference**

**Postal Mailing Fees: \$35.00 US DOLLARS for All Students** *These fees cover postage and handling charges.*

\_\_\_\_\_ D.TH (*Doctorate in Theology*) 229 Hours  
\_\_\_\_\_ DMIN (*Doctor of Ministry Degree*) 229 Hours  
\_\_\_\_\_ MMIN (*Master of Ministry Degree*) 163 Hours  
\_\_\_\_\_ BTH (*Bachelor of Theology Degree*) 127 Hours  
\_\_\_\_\_ Amin (*Associate in Ministry*) 90 Hours  
\_\_\_\_\_ CIA (*Certificate in Discipleship*) 62 Hours  
\_\_\_\_\_ CBS (*Certificate in Bible Studies*) 32 Hours

**Fee Enclosed:** \$ \_\_\_\_\_

*Send this form with payment to: Great Commission Bible College, 27345  
Fir Road  
Carl Junction, MO, 64834  
USA  
. Attn: GCBC Academic Dean: Michael Fiedler*

## Transfer Credits to GCBC Form

Your Name \_\_\_\_\_

Your I.D. Number \_\_\_\_\_

Your Email Address \_\_\_\_\_ Date \_\_\_\_\_

If you have attended other institutions such as Bible Schools, Colleges or Universities, or, you have taken a Bible course through an organization or a church and you would like to receive credits from that school or organization and transfer them to GCBC please let the Academic Dean know by filling out the necessary information on this form.

You should send your transcripts by email or by postal mail. If you send them by email, scan all of your documents or letters of confirmation and email them to [academicdean@gcbcedu.us](mailto:academicdean@gcbcedu.us) If you send your transcripts or letters of confirmation by postal mail, be sure to **send copies** and not originals. These will not be returned to you.

Each transcript must have the authentic seal of the institution for validation. If it is a certificate or other award, be sure the instructor's name is included in what you send along with pertinent information as to time, place and graded performance.

If no transcript is available, please list the courses below and the number of credit hours that you would like to receive credit for. If the course or seminar was taken within a designated time period (e.g. 2 weeks, 3 days a week, 4 hours a day, etc.), be sure you designate it.

<u>Institution</u>	<u>Course Description</u>	<u>Hrs.</u>	<u>Date Taken</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
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_____	_____	_____	_____
_____	_____	_____	_____

Upon receipt of this form with necessary documentation you will be notified by the Academic Dean as to acceptance of courses and qualifications.



Email: [academicdean@gcbcedu.us](mailto:academicdean@gcbcedu.us)

Great Commission Bible College 27345

Fir Road

Carl Junction, Missouri, 64834 USA

Attn: Academic Dean

Tcf001 06 /08

***GCBC Degree/Diploma Preview and  
Analysis***  
**Master of Ministry Degree (MMIN)**  
**BTH degree plus 36 hours or B.A. (from other accredited college) plus 44 hours**

When you applied to be a GCBC student you stated your study purpose as Master of Ministry Degree.

The MMIN Degree (Master's in Ministry Degree) requires at least 36 hours if you are a GCBC BTH graduate. If you are a BA graduate from another college you will be required also to take **THNE100, JESU120 and BIDO101**. You may have more if you desire. Refer to your Degree Plan that was sent to you in your new student packet when you made application to GCBC. Also, please refer to your student handbook on making application for this degree.

The following list of courses is a guide to help you complete your diploma or degree. It is a guide not a transcript. See your student handbook for other frequently asked questions and answers.

Upon completion of your degree requirements you may request your MMIN diploma printed on parchment paper with the GCBC seal. You must request this diploma. We do not send it automatically. Email: [academicdean@GCBCEdu.us](mailto:academicdean@GCBCEdu.us). We ask you to please include \$35 for our expenses of printing, shipping, and handling to your address. If you want a PDF copy sent to you there is a \$10 set up charge. The copy is in color and you can print if off on your printer.

Students who are not able to financially afford the diploma charges may request a scanned copy of the award and it will be sent as a PDF attachment via Email to their address.

Each time you complete a course and the final grade is turned into our office, you will be emailed a new updated transcript and a new updated Degree/Diploma Plan.

## **9. Degree Course Descriptions**

### **ACTS100 3 Credit Hours**

An exegetical study of the book of Acts and the early church from the time that Jesus Christ ascended to the beginning of Paul's Missionary journeys. Chapters 1-12

### **ACTS101 3 Credit Hours**

Prerequisite Acts 100. A continuing of the exegetical study of Paul's Missionary Journeys, and his voyages to Rome as a prisoner. Chapters 13-28.

### **ANPR314 Answered Prayer 3 Credit Hours**

A Biblical Study of answered prayers throughout the Bible. With an emphasis on faith in praying and settling the question, "Why doesn't God answer my prayer"?

### **ATOF503 Attributes of God, 3 Credit hours**

A study about the attributes of God

### **BACH500 Basic Christian Counseling 500 3 Credit Hours**

The Christian Counseling concentration is designed to build the skills and abilities needed to competently counsel others in lay counseling ministries or other volunteer work where services are provided to people in need. It also allows the ministerial professional to develop additional skills in pastoral counseling.

### **BENE463 Believer's New Life 3 Credit Hours**

The purpose of this study is to help new Christians to understand that they have been redeemed from Satan's dominion into the family of God. Also, that they are now a son or daughter of God and they are heirs and joint-heirs with Jesus Christ and that all things now belong to them.

### **BICO503 Bible Commissions 3 Credit Hours**

This course surveys 18 commissions given to men and women who were used of God. Find yourself among those that God has called to fulfill the great commission to evangelize the world. You may find yourself enthralled as you study each commission.

### **BICH100 Biblical Characters 4 Credit Hours**

An in-depth study of several different characters in the Old and New Testaments and the roles they played in God's plans.

### **BICH101 Biblical Characters 4 Credit Hours**

This is a continuation of BICH100

### **BIDO101 Bible Doctrine 101 (required all degrees, all students) 3 Credit Hours**

Fifteen lessons and tests: covering a survey of the teaching of the Early Apostolic Faith Church, immediately following the ascension of Jesus Christ into heaven. Included are the

topics: Enlightenment, The Fall, Repentance, Sanctification, Baptism of the Holy Spirit, and more.

### **BIPR403 Bible Prophets 403 3 Credit Hours**

A study: the compositions of the major and minor prophets. An introduction to the origin and development of prophecy among the Hebrews, a study of the Hebrew prophets who lived and preached in the nations of Judah and Israel during the first millennium B.C., and an examination of the historical, social, and religious implications of their message.

### **BITE107 Bible Teaching Methods 2 Credit Hours**

Topics include: What is a good teacher; Becoming a Better Teacher, and How to teach in a classroom setting.

### **BITI404 Bible Times Problems 404 4 Credit Hours**

The study of Bible characters is a central figure in biblical history and literature. This course will explore the "multi-voiced truth" about the legendary character of those who walked the pages of the Bible. We will discover a group of complex characters full of strengths, weakness, and divine inspiration. We relate to them through explanations of the "lesson from life". This course consists of 29 lessons containing four characters to discuss in each lesson.

### **BSWS100 Bible Statistics and Word Studies 4 Credit Hours**

A study into many statistics found in the Word. CHLE222 Church Leadership 2 Credit Hours This course deals with leadership styles, skills, and functions of leaders, with learning communication skills. Great study for ministers, youth pastors, and cell group leadership. An E-Book is available by the author, Pastor Watson Kondowe.

### **CHHI101 Church History 101**

The Early Church History, a survey. Halley's Handbook is used.

### **CHPL300 Church Planting 300 (previously CHPL555) 3 Credit Hours**

Church planting is thoroughly biblical. It is completing the Great Commission through Church planting in such a way that every man, woman, and child has a chance to accept or reject the Gospel through the witness of a local church.

### **CHST101 Character Study 101 3 Credit Hours**

A survey of Old Testament and New Testament Characters and their traits that set them apart from their communities. Study giving good background knowledge that is essential for preaching, teaching, and establishing new churches. The King James Version is used but other versions are also recognized.

### **DANI203 Daniel 203 3 Credit Hours**

The purpose of the book of Daniel is to give a historical account of the faithful Jews who lived in captivity and to show how God is in control of heaven and earth, directing the forces of nature, the destiny of nations, and the care of his people.

**DEWA516 Deeper Walk 516 4 Credit Hours**

The purpose of this study is to help Christians to walk by faith knowledge and to a b a n d o n sense knowledge, anytime it contradicts God's Word. Proverbs 3:5 "Trust in The Lord with all thine heart and lean not unto thine own understanding"

**DEWA517 Deeper Walk 517 4 Credit Hours**

This is a continuation of DEWA 516 which is a prerequisite of DEWA 517 4 Credit Hours

**DIHE303 Divine Healing 303 3 Credit Hours**

This is a study of the Biblical, theological, and historical roots of healing in the Christian Church. It includes a study of the principles and patterns of healing demonstrated by Jesus and His Disciples. Explores various models for healing ministries and how each person can be healed and be an instrument of healing for others.

**ENTI458 End Times Events 458 8 Credit Hours**

End times events taken mostly from Revelation and other prophetic books are studied in detail. There are 46 lessons covering the End Times. This course is optional for BTH.

**FAFO111 Faith for Today 3 Credit Hours**

This course teaches how to have faith in the present times. Faith coming by hearing and hearing by the Word of God

**FAFO112 Faith for Today 3 Credit Hours** This course is a continuation of Faith for Today111.

**FAIN216 Faith in God's Promises 3 Credit Hours**

Throughout the ages, men have sought God in behalf of their needs. Many have wondered why God did not see their needs and answer their prayers. God has provided his children with promises for every aspect of their lives. God is moved by Faith in His word.

**FAWO500 Family Worship 500 3 Credit Hours**

Examine the dynamics and importance of Family Worship.

**FEWA200 Feet Washing 200 3 Credit Hours**

An in-depth study of feet washing from the Old Testament and New Testament times.

**FRHE301 From Heaven to Earth 3 Credit Hours**

The plan of salvation sent to earth from Heaven

**GEEP203 General Epistles 203 4 Credit Hours**

An in-depth study of the books of James, I Peter, II Peter, I John, II John, III John, and Jude.

**GOGI387 God Gives Prosperity 3 Credit Hours**

The purpose of this bible study series is to articulate a deeper understanding of the basic laws that govern the manifestation of God's prosperity in the lives of Believers. It is important that we recognize that true biblical prosperity isn't limited to just financial issues.

**GRCO200 Great Commission 4 Credit Hours**

An in-depth study of the various necessities to build new churches. This class applies basic principles and procedures of church growth to both the world mission and local church situations. These studies are related to evangelism, mission, education, and administrative leadership.

**GRCO201 Great Commission 4 Credit Hours**

Pastor Watson Kondowe has provided an E-book available on the web site to carry through this course. Every aspect of the Great Commission is discussed.

**HEBR102 Hebrews 102 3 Credit Hours**

The Supremacy of Christ: A Study of the Book of Hebrews / A course designed to give you not only the basic understanding of Jesus Christ as Lord and Savior, High Priest and Shepherd, but to expand one's perception of how to apply the principles of spiritual growth. Even as it says in HEB 6:1, "Therefore let us leave the elementary teachings about Christ and go on to maturity. . ." This course is intended to stretch your mind and your heart into the fullness of Christ.

**HEBR501 A master course in Hebrews 3 Credit Hours**

This study challenges us to embrace a high view of Jesus Christ, and view, man's relationship between himself and God.

**HOMI403 Homiletics 403 3 Credit Hours**

Sermon preparation and sermon delivery are discussed. Different delivery methods, gestures, physical appearance, and bible study are included in this course.

**ISFA145 Israel's Fall and Redemption 4 Credit Hours**

" They shall know that their Lord that caused them to be led into captivity among the heathen..... And I will gather them together again.

**JAME223 A study of the Book of James 3 Credit Hours**

The purpose of the book of James is to expose hypocritical practices and to teach right Christian behavior. James was a leader in the Jerusalem church

**JESU120 Who is Jesus Christ? 120 2 Credit Hours**

A study about who is Jesus Christ? Where He came from? What was His purpose for coming? His death, resurrection, and return to earth. For new Christians and established Christians, we well. The Holy Bible is the only text.

**KIHI306 Kings Highway 306 (NT) 6 Credit Hours**

This course will renew your enthusiasm for teaching God's Word. It focuses on how to better understand the Bible. A short outline will be written on each New Testament book.

**KIHI312 Kings Highway 312 (OT) 12 Credit Hours**

This course will renew your enthusiasm for teaching God's Word. It focuses on how to better understand the Old Testament. Each book is one lesson. 39 lessons

**MATH600 Master Thesis 600 6 Credit Hours**

2,500-word thesis. Subject will be student's choice with approval of Dean of Graduate Studies. This course is open only for those pursuing MMIN Degree

**MIHO414 Ministry of Holy Spirit 414 3 Credit Hours**

"Ministry of the Holy Spirit" course explores the impact of the Holy Spirit in the Christian life. Each lesson focuses on different aspects of the Holy Spirit's work and power. The course examines the personal relationship of man with God through the ministry of the Holy Spirit.

**NETE101 New Testament Survey 101 3 Credit Hours**

New Testament Survey includes the authors, their messages, and early church doctrines. The study includes a free E-book to use as text along with the Bible.

**OLTE101 Old Testament History 101 3 Credit Hours**

Old Testament History 101 is a divided series of Old Testament history beginning with Genesis. It is the history from the beginning through the Patriarchs of old, nine lessons opening the door on the creation and the lives of the ancestry of the Lord Jesus Christ. An additional four lessons study the Exodus of the Children of Israel from Egyptian bondage under the leadership of Moses.

**OLTE102 Old Testament History 102 3 Credit Hours**

Old Testament 102 is a series of twelve or thirteen lessons that begins with the Wilderness Tabernacle and the office of the High Priest. The conclusion of the Pentateuch is included in the first five lessons of this series. The conquest of Canaan under the leadership of Joshua and the approximate period of the next 400 years under the rule of the judges is examined in this lesson series.

**OLTE201 Old Testament History 200 3 Credit Hours**

Old Testament 201 opens the books of Poetry and Wisdom that were written over a length of time and then leads the student into the period of the monarch reign in the history of the peoples of the Bible. This study defines the kings' reign followed by the division of the nation of Israel and the problems that arise from that division.

### **OLTE204 Old Testament History 204 3 Credit Hours**

Old Testament 204 includes the lessons explaining and teaching the period of the captivity of the divided nations and then the return to rebuild the country. Included in this series is a study of the prophets, both major and minor, to complete the Old Testament Studies.

### **OTMI502 Old Testament Miracles 3 Credit Hours**

God uses Miracles to confirm his greatness and to confirm that He is God. This course covers the Old Testaments miracles to confirm his power from creation to Jonah.

### **OEFI365 Our Final Generation**

A prophetic study of events just prior to the return of Jesus

### **PAEP301 Pauline Epistles 301 3 Credit Hours**

Epistles are the apostolic letters of the Bible. The Pauline epistles are those written by Paul. In this study of 1st Corinthians and 2nd Corinthians, Paul addresses the problems of the Corinthian church. He had received reports of problems in the Corinthian church, including jealousy, divisiveness, sexual immorality, and failure to discipline members. Churches today must also address the problems they face. We can learn a great deal by observing how Paul handled these delicate situations.

### **PAEP302 Pauline Epistles 302 3 Credit Hours**

This course consists of Paul's letter to the churches. In this course Paul writes to Galatians, to the Ephesians, as well as to Rome. In his letter to the Galatian churches he explains that following the Old Testament laws or the Jewish laws will not bring salvation. A person is saved by grace through faith. To the church at Rome, Paul begins his message by vividly portraying the sinfulness of all mankind, explaining how forgiveness is available through faith in Christ. The letter to the Ephesians was sent to strengthen the believers in Ephesus in their Christian faith by explaining the nature and purpose of the church, the body of Christ.

### **PAEP303 Pauline Epistles 303 3 Credit Hours**

This course will consist of the following smaller letters written by Paul: They are: Philippians, Colossians, 1 Thessalonians, 2 Thessalonians, 1 Timothy, 2nd Timothy, Titus, and Philemon. An epistle is simply a literary letter which was intended to be published and read by the general public. Though some of the epistles were written while Paul was in prison, he is seeking to establish the churches through encouragement and correction. Pauline epistles are scriptural and contain the Word of God. **PARA303 Parables 303 3 Credit Hours**

A parable, as used in the Scripture, involves the idea of comparison. Jesus used simple word- pictures to help people understand who God is and what his kingdom or reign is like. Jesus used images and characters taken from everyday life to create a miniature play or drama to illustrate his message.

**PATH406 Pastoral Thesis, 2,500 words for the PTD degree 3 Credit Hours** This is a research paper designed to better understand the roll of the pastor.

**PEEV200 Personal Evangelism 3 Credit Hours**

The study of evangelism is in respect to the church, pastors, teachers, visitation, soulwinning and counseling. Also included are some soul-winning methods.

**PNEU500 Pneumatology 3 Credit Hours**

A study of the Holy Spirit in personal living

**PROP100 Prophecy 100 3 Credit Hours**

An over-all study of Biblical prophecies concerning such subjects as the life of Christ, the nation's hold sway in world affairs, and the Church. Last day prophecies fulfilled and not fulfilled are examined closely.

**REVE155 Revelation Revealed, 3 Credit Hours A**

prophetic study of End Times

**REVE156 A Continuation of REVE155 3 Credit Hours**

A prophetic study of the end times

**REVE203 Revelation 203 3 Credit Hours**

Revelation is an exciting book. It is the conclusion to all previous biblical revelation. Its purpose is to prepare the child of God for the future.

**REVE204 Revelation 204 3 Credit Hours**

A continuation of REVE203 the study is dealing with the last eleven chapters of the book of Revelation.

**SAMU443 1st Samuel 443 3 Credit Hours**

The book of 1 Samuel is filled with exciting and familiar stories. In these 24 lessons, which are called "Your Bible Story", you are asked to summarize each lesson in story form. You may choose to summarize briefly, or in an expanded manner.

**SARI412 Sanctification and Righteousness 3 Credit Hours**

God has united you with Christ Jesus. For our benefit, God made him to be wisdom itself. Christ made us right with God; He made us pure and holy, and He freed us from sin.

**SARI413 Sanctification and Righteousness continued 3 Credit Hours**



God has united you with Christ Jesus. For our benefit God made him to be wisdom itself. Christ made us right with God; he made us pure and holy, and he freed us from sin.

**SEJE534 Sermons Jesus Preached 4 Credit Hours**

Jesus Christ was the greatest preacher of all times. Preaching and teaching should come from the Bible. His lesson comes from the sermons Jesus preached.

**SELA200 Seven Laws of Teaching 3 Credit Hours**

Faith in God is the source of peace in life; peace in life is the source of inward order; inward order is the source of the unerring application of our powers, and this again is the source of the growth of those powers, and of their training in wisdom;

**STOF114 Stories of the Bible 3 Credit Hours**

This is an introduction of the New Testament through stories. The study of the New Testament is sacred history, which, unlike secular history, was written under the supernatural guidance of the Holy Spirit. The study of the New Testament is a record of historical events, the “good news” events of the saving life of the Lord Jesus Christ— His life, death, resurrection, ascension, and the continuation of His work in the world.

**SUMA177 Successful Marriage 3 Credit Hours**

The keys to a successful Christian marriage include having a sense of strong family values. Husbands and wives who profess a saving knowledge of Jesus Christ or an abiding faith in the Word of God can be successful in their marriage.

**SUTH553 Success through the Scripture 3 Credit Hours**

By studying God's Word, we quickly discovered that the Bible is the greatest book ever written on motivation, success, and prosperity. It is the original source book for discovering the keys to successful living through the power of kingdom principles.

**TEME512 Teach Me to Pray 3 Credit Hours**

The purpose of this study is to help and to encourage Christians to pray according to James 5:16 which reads, “The effectual prayer of a righteous man avails much.” The power to shape and shake the world for Christ lies in the effectual fervent prayer of God’s people. 2 Chr. 7:14

**TEOF Tenets of Faith 3 Credit Hours**

This course includes 20 great doctrines of the Christian Faith studied in detail. You will come to understand what you believe and why you believe it. The Bible, God’s Word will never change and will stand forever. Only those who are securely established in the Faith will not fall in troubled times.

**THAU157 The Authority of the Church 3 Credit Hours**

These lessons encourage Christians not to fear Satan because he has already been defeated.

**THNE100 This New Life (required for all degrees and all students) 3 Credit Hours**

This course of study is a must for all new Christians and is required for all GCBC students desiring to obtain a degree, or diploma. The purpose is to increase in the knowledge of the Word of God that one might grow into holiness before the Father. To increase in knowledge of "Who I am" in Christ Jesus. This course includes the following lessons: You Must Be Born Again; The Righteousness of God in Christ; Your Faith Has Made You Whole; Healing for the Christian; Baptism of the Holy Spirit; Victorious Abundant Life and Confessing God's Word. The accompanying GCBC textbook "This New Life E-book" is available free in the GCBC Virtual Library. The New King James Version is recommended for this course of study.

**THPO387 The power of Forgiveness 3 Credit Hours**

Jesus gives a startling warning about forgiveness: if we refuse to forgive others, God will also refuse to forgive us. God's forgiveness of sin is not the direct result of our forgiving others, but it is based on our realizing what forgiveness means. This study reveals many aspects of forgiveness.

**TITH100 Tithes, Alms, 100 2 Credit Hours**

A study about paying tithes, giving alms, and their difference and the importance of each.

**YOBE312 Your Best is Yet to come, Part one 3 Credit Hours**

As a believer, you are not left to your own resources to cope with problems. Even when you don't know the right words to pray, the Holy Spirit prays with and for you, and God answers. With God helping you pray, you don't need to be afraid to come before him. Ask the Holy Spirit to intercede for you "in accordance with God's will." Then, when you bring your requests to God, trust that he will always do what is best. Romans 8:28

**YOBE313 Your Best is Yet to come, Part Two 3 Credit Hours** This course is a continuation of YOBE 312

**YOMI100 Youth Ministry Methods and Study 4 Credit Hours.**

Youth [Ministry](#) will usually encompass encouraging young people who profess a faith to learn more about it and become more involved in [spiritual](#) life. It also involves Youth Evangelism.

**BIDO712 Bible Doctrine**

All Scripture is given by the inspiration of God and is profitable for doctrine, for reproof, for correction and for righteousness. The Bible is not just another book. It is the word of God.

**CHF1744 Bible Methods of Finance**

The Bible provides a logical and very workable voluntary system for financing any Christian work. It is similar to that which supported the Old Covenant "Israel" before the introduction of tithing in the second year of the Exodus. Its principle is found in Matthew 10, Mark 6, Luke 9 and 10 and 1 Corinthians 9

### **CHLE736 Christian Leadership**

Leadership is what gives an organization its vision and its ability to translate that vision into reality" John Haggai writes, "leadership is the discipline of deliberately exerting special influence within a group to move it toward goals of beneficial permanence that fulfill the group's real needs."

### **CHRI822 Historical Evidence of Christ**

According to traditional Christian Church teaching, the Gospels of John and Matthew were written by eye witnesses. The Pauline epistles provide some of the earliest written accounts of the teachings of Jesus.

### **EVCH704 Evangelism in the Church**

Good evangelism is God's will for the church (2 Cor. 5:19-20). When the church loses its evangelistic edge, the sentence is spiritual death. No amount of study, love, sharing, or serving will save the church when we have no evangelism. This is the first priority for leaders.

### **EXTE777 Examination of the New Testament**

An examination of the most important questions relating to the authority, interpretation, and integrity of the New Testament

### **GODD840 Faithfulness of God**

Psalm 17:1-2 Hear the right, O Lord, attend unto my cry, give ear unto my prayer that goeth not out of feigned lips. [2] Let my sentence come forth from thy presence; let thine eyes behold the things that are equal. The faithfulness of the LORD endures forever. For that, we are told to praise the LORD.

### **HERM877 Hermeneutics and Bible Interpretation**

Hermeneutics is the science of interpreting what an author has written. It focuses on constructing and discovering the appropriate rule for interpreting the Bible. **HUMA717 Human Relations in the Church**

Paul, writing to the church in Philippi, presents a model for human relationships." Make my joy complete. Be of the same mind having the same love, being in full accord and of one mind. Do nothing from selfish ambition or conceit, but in humility regard others as better than you. Let each of you look not to your own interests, but to the interests of others." (Philippians 2:2-4)

### **JEFE820 Study of the Old Testament Feasts**

The Seven Feasts of Israel are key waypoints on a roadmap in holy history. They tell the story of the main Covenant events between God and His Elect people as they occur here on the earth and in time.

### **MICO832 Bible Based Conduct for Ministry**

A minister of Jesus Christ, called by God to proclaim the gospel and gifted by the Spirit as a minister of the church, must dedicate himself to conduct according to the principles set forth in the Word of God in order that his ministry may be acceptable to God, and to the Christian community.

### **MINI741 A Study of Needs and Calling of Ministry**

It is purely a matter between each Christian and his Lord and Master. The authority of the call is the prerogative of Christ alone, for He calls whomsoever He wills. He said to His disciples: "Ye have not chosen Me, but I have chosen you, and ordained you that ye should go and bring forth fruit, and that your fruit should remain" (John15:16).

### **NETE877 A Study of the Writers of the New Testament**

Along with seeing the New Testament in terms of content and style, it is also helpful to view the New Testament within the framework of the authors of those books.

### **PACO742 A Study of Bible Based Counseling**

In an age when the lives of Christians the world over are being attacked, derailed, and devastated by false teaching and general societal immorality, we turn to the Bible, God Word. Biblical counseling will provide an avenue for you to become a part of the answer, rather than a part of the problem.

### **PERO816 Research into the roots of Pentecostal Teaching**

Pentecostalism is arguably the most important mass religious movement of the twentieth century. Today, this movement is the second largest sub-group of global Christianity. It has over 30 million American adherents and a worldwide following of 430 million

### **TEGR776 A Study of the Great Commission**

Before Jesus ascended back to heaven, he gathered his disciples together and declared: "All authority hath been given unto me in heaven and on earth. Go ye therefore, and make disciples of all the nations, baptizing them into the name of the Father and of the Son and of the Holy Spirit: teaching them to observe all things whatsoever I commanded you: and lo, I am with you always, even unto the end of the world" (Mt. 28:18-20 ASV).

### **THAT872 A Study of Christ's Atonement**

Christ as the perfect sacrifice died for the sins of the world so that all mankind may be saved. It is important that all Christians recognize all the events of the Atonement to clearly understand the boundless nature of the most complete act of love that will ever be exercised for all eternity.

### **THTA877 A Study of the Old Testament Tabernacle**

The fact that the Tabernacle typified the redemptive process of Christ is well established in the Scriptures. The book of Hebrews states concerning Christ that “we have such an high priest, who is set on the right hand of the throne of the Majesty in the heavens, a minister of the sanctuary, and of the true tabernacle, which the Lord pitched, and not man” (Hebrews 8:1-2). Hebrews also states that the Tabernacle prefigured that which was revealed in its fullness in Christ Jesus.

### **THTE723 A Study of the Ten Commandments**

Never in the history of the world have there been ten rules that have caused such a disturbance in the conscience of a people as to affect a society, church, and government as do the Ten Commandments.

### **YOCH782 A Study You Choose for Research**

First, you may want to spend time getting to know the basics of the faith. Do you understand what it means to be a follower of Christ? Common misconceptions about Christianity can hinder your Bible study and slow your spiritual growth. Choose a subject which is of great interest to you and prepare an essay.

### **DISSERTATION20000 PHD Thesis 20,000 words plus references.**

The Subject of the Thesis You Choose Must be approved. Go to “Home Page” of GCBC. Choose E-book Library. Locate “How to write a PHD thesis.” Follow the guidelines.

## **10. Guidelines**

### **Great Commission Bible College**

<b><a href="#">Guidelines for Receiving Life Experience Credits, Or Past Ministry Credits</a></b>
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*These guidelines provide a general idea as to what credits may be given to a student for previous service to the Lord. They are not final. Each student requesting credits will be given fair considerations for these credits. All credits given are always at the discretion of the Dean of Students.*

**GCBC recognizes that some of the most valuable learning experiences come through being a servant. Often, these learning experiences cannot be taught in a course. GCBC realizes that some life experiences and past ministry experiences are too valuable not to be recognized.**

**With that in mind, GCBC has adopted the following guidelines to be applied solely at the discretion of GCBC. Not all life experiences or past ministry experiences are automatically accepted for GCBC credits.**

After carefully reading our guidelines and you feel you may be eligible to receive credits, please arrange your request in the form of a resume and send it to us via postal mail. Make sure to have witness signatures from those who know about you attached. Also, please go to the Appendix of this Handbook and fill out the form that is provided for Life Experience Credits. Life Experience Credits are limited to a maximum of 25% of a hours per student for AMIN, BTH MMIN. None are allowed for Doctorate Degrees.

### **Guidelines for Receiving Credits from a Secular College or University**

*If you are a graduate or an undergraduate with a BA, MA, or PhD, from a secular college or university the following guidelines may apply to you:*

1. You will be required to take three required courses as well as other courses designated for the degree of your choice. These 3 courses are:  
THNE100, BIDO101, and JESU120  
It is recommended that these 3 courses be taken first before any others.
2. For the BTH Degree (Bachelor or Theology).  
GCBC may acknowledge up to 90 credit transfer hours toward your degree from your College or University. GCBC requirements for a B. Th Degree are 120 hours. If you can transfer 90 credit hours, you will need 30 more credit hours plus the 3 required courses listed above to receive your degree.
3. For the AMin Degree (Associate in Ministry) 60 credit hours. GCBC may acknowledge up to 20 credit transfer hours from your college or University. You will need to take 40 credit hours plus the 3 required courses mentioned above.
4. For the CBS Certificate (Certificate in Biblical Studies) 30 credit hours. *GCBC does not allow any transfer hours or life experience credits toward this diploma* You will need to take all 30 credit hours including the 3 required courses mentioned above.
5. For the MMin. Degree (Master in Ministry Degree).  
A transcript from your college or university must show you have 120 credit hours already attained in a Bachelor's degree. You will be required to take 36 hours of graduate study to complete the MMIN

degree along with these 3 undergraduate courses: THNE100, BIDO101 and JESU120. A master's thesis will be required of all candidates.

*(Please note: if you are a GCBC graduate with a B.TH degree, all your past credits will apply towards a MMIN degree.)*

**GUIDELINES FOR RECEIVING CREDITS FROM ANOTHER RECOGNIZED BIBLE COLLEGE:**

1. You will need to send copies of the transcripts showing courses, grades, etc. via mail to the GCBC address listed. If you have a BA or BS degree from a recognized Bible College with 120 or more credit hours, you may apply for a Master's Degree. You will need to take 36 hours of graduate study plus 3 required courses mentioned below.
2. GCBC will decide on how many credits it can accept. This will be based on several factors. GCBC generally will not accept courses that are not a part of the GCBC curriculum.
3. GCBC will give as many credits as possible for courses that may be similar but not exactly like the courses offered by GCBC.
4. You will be required to take the three GCBC required courses mentioned above. (THNE100, BIDO100, JESU120) No exceptions to this rule.
5. You will be notified by email the results of the transfer as quickly as possible.

**Plus, you must send a duplicate copy to:**

**Postal Addresses:**

Great Commission Bible College  
27345 Fir Road  
Carl Junction, MO 34834 USA  
[academicdean@GCBCedu.us](mailto:academicdean@GCBCedu.us)

## 11. Directory of International Colleges and Instructors

LOCATION	INSTRUCTOR NAME	E-MAIL
<b>CAMEROON</b>		
Baffousam	Ngah Ngah Anatole	bafogcbc@gmail.com
Bafia	Mbala Marie Marguerite	baficamegcbc@gmail.com
Betoua	Ikuana Anatole	betocamegcbc@gmail.com
Douala	Nzikou Kwam Louis Fabrice	douacamebcbc@gmail.com
Ebolowa	Yangne Rebecca	ebolcameroongcbc@gmail.com
Maroua	Mpay Ferdinand	marocamegcbc@gmail.com
Nkongsamba	Mbida Alphonse	nkongcamegcbc@gmail.com
Pouge	Lam Paul Pascal	pougcamegcbc@gmail.com
Sangmelima	Belinga Okah Benjamin Leopold	sangcamegcbc@gmail.com
Tiko	Awa Benge Benjamin	tikocamegcbc@gmail.com
Yaounde	Cosmas Ndu	yaocamebcbc@gmail.com
<b>ETHIOPIA</b>		
Arbaminch	Dawit Kitanbo	arbaethigcbc@gmail.com
Halaba	Tradele Asefa	halabaetgcbc@gmail.com
Hawassa	Tradele Asefa	ethiopiaaddisgcbc@gmail.com
Yigacheffe	Henok Getachew	yirgethigcbc@gmail.com
<b>GHANA</b>		
Ahanti	Dr. Matthew Nimoh	kaghana@gmail.com
Kaneshie, Accra	Daniel A.M. Ghansa	amasgcbc@gmail.com
Kumasi	Dr. Richard Digooh	digooh@hayoo.com
Madina	Elliott Lartey	ellagcbc@gmail.com
Wa	Dr. Kpankpari Hollys	jos2v@hotmail.com
<b>HONDURAS</b>		
Honduras	Hespero Jingco	
<b>JAMAICA</b>		
Ocho Rios	Veronica Marks	cherfull100@yahoo.com
<b>KENYA</b>		
Nairobi	Michael Orieny	nairobigcbc@gmail.com
<b>MALAWI</b>		
Mzuzu	Japhet Mpama	mzmagcbc@gmail.com



**NIGERIA**

Ibadan	Stephen Adegoke	psoad001@yahoo.com
Calabar	Dr. Samuel Arikpo	gbcclabar@gmail.com

**SOUTH AFRICA**

Mpumalanga	Samson Nedekah	pastorsgndekha3@gmail.com
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**SPAIN**

Granada	Dr. Everett Weaver
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**TANZANIA**

Mbeya	Dr. Erick Mponzi	eckmponzi@gmail.com
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**UGANDA**

Busia	Pr. Francis Wanyama	eastemuggcbc@gmail.com
Kalagi-Mukonon	Pr. Lawrence H. Ssemanganda	apfrem@gmail.com
Kyengera	Pr. Samuel E. Kateregga	ccapfrem@gmail.com
Masaka	Pr. Katandi Opu	scapfrem@gmail.com
Mityana	Pr. Jemba Francis	wcapfrem@gmail.com

**ZAMBIA**

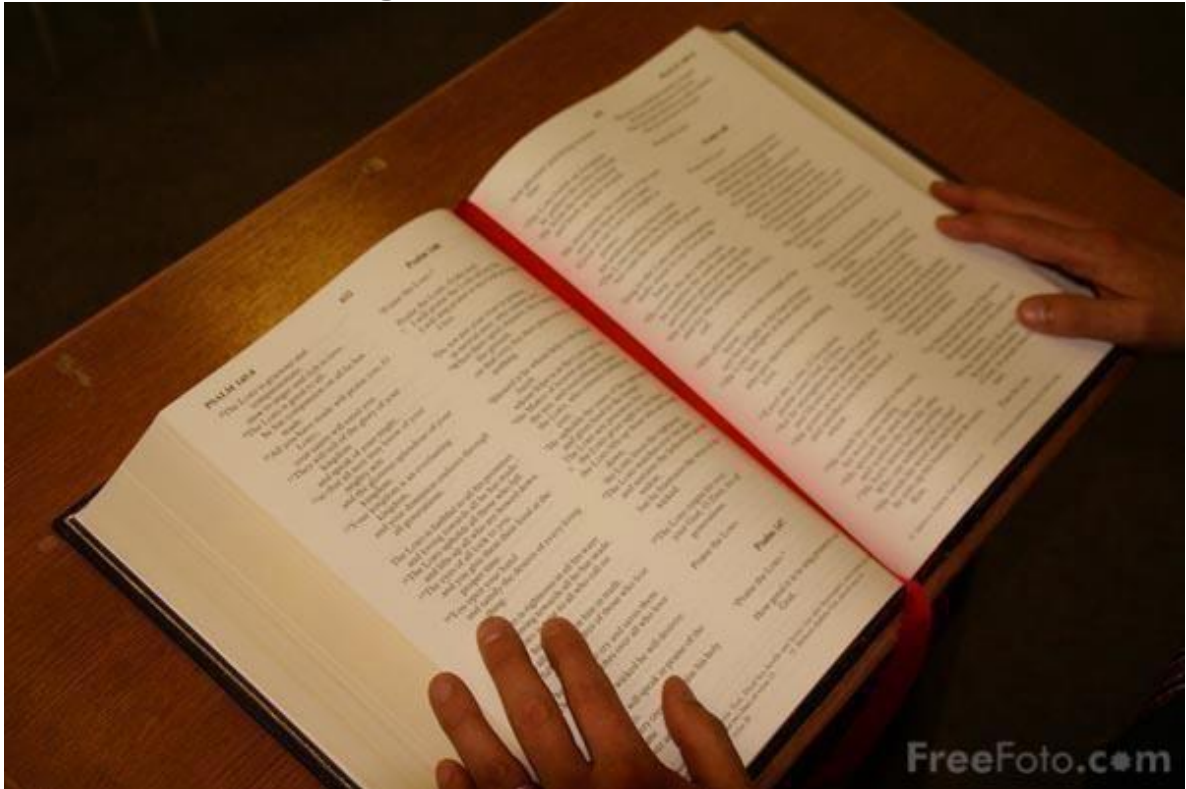
Nakonde	Dr. Edwin Daka	dr.daka@yahoo.co.uk
Ndola	Christopher Mulapwa	ndozambgcbc@gmail.com

**ZIMBABWE**

Chitungwiza	Dr. Graham Mhlakaza	chituzim2013@gmail.com
Harare	Dr. Graham Mhlakaza	harazimb2013@mail.com
Mhondoro	Dr. Graham Mhlakaza	mhondzimb2013@gmail.com

**12 Addendum**

# Great Commission Bible College Distant Learning Student Handbook



## DISTANCE LEARNING THROUGH CORRESPONDENCE AND CELL GROUPS

### Bible Education that Equips for Christian Ministry

Enroll at [www.gbc.edu](http://www.gbc.edu) View courses at: [www.gbc.edu](http://www.gbc.edu)

Make donations at [www.resources.gbc.edu](http://www.resources.gbc.edu)

#### Academic Information:

GCBC Distant Learning is a division of Great Commission Bible College International Bible Institute. The unique curriculum is the same that is offered to online students and motivates learning progress. Lessons are individually graded with personal attention given to all. User-friendly for home study, each undergraduate course offers designated credits. These courses have been effective in equipping men and women with the knowledge they need to become efficient in the field of labor to which God has called them. Those who later have access to a computer may receive additional instruction through on-line classes or by using CD-ROM resources.

GCBC DL Distance Learning consists of the following: There 2 distinct methods to participate: (1)

Through a Cell Group and a Leader:

Each student who wishes to enroll must first do so by way of the Great Commission Bible College web site. Use this URL [www.gcbcedu.us](http://www.gcbcedu.us) to fill out your student application. Be sure to signify that you will enroll in “DL” (distant learning) and not Online. \* Enrollment fees for international students will be determined by the selected leader of the group and paid to the designated leader. This fee will help pay for materials used in the courses. At the time of the enrollment you will be given a student I.D. Number. This number will always be used in correspondence with the Bible Institute and on all your lessons. **If at any time you change your email address or your postal address, please be sure and let GCBC know of the change. We cannot account for email that is not received online or for postal mail not delivered unless we know of this change.**

***\*If a student is not able to use the computer, he may ask his leader/teacher to go online and fill it out for him.***

Meeting place: Cell groups meet within a church, community building or in a home. The Instructor, group leader or teacher who teaches the lesson, gives out written lessons that are to be brought back the following week.

**(2) As an Individual who has purchased a CD.**

Any individual who wishes to study independently may contact GCBC, take courses for college credit and return the lessons to GCBC for grading. Each student is responsible for returning lessons with postage paid envelopes if they choose postal services. They will not be returned if there is not prepaid postage in the return envelope. **Lessons should be sent by postal mail to the following address: GCBCDL Lessons, 27345 Fir Road Carl Junction, MO, 64834** There are no scholarship offerings for this service. Each student will work with the instructor who teaches the course. An GCBC student may buy the courses needed on a CD according to the fees listed in the Handbook. They may send back their lessons via postal mail or email them back to the instructor for grading via online services. If you are interested in this service and wish to purchase all the lessons for a particular diploma or degree, please notify the Academic Dean. [academicdean@GBCedu.us](mailto:academicdean@GBCedu.us)

#### **IMPORTANT NOTICE**

Once you are enrolled as a GCBC student you may not shift to a different method of turning in your lessons. In other words, either you receive and return your lessons through your group leader or as an individual with a CD

or you are strictly an online student who gets their lessons through the GCBC web site only and sends their lessons to their instructor via online for grading. You cannot mix and match!

## How to Lead a Church? Home or Cell Group

**Those desiring to lead a cell group must first be approved by the Dean of GCBC. Fill out the application at the end of this Handbook. You may scan it and send it to [sherriefiedler@gmail.com](mailto:sherriefiedler@gmail.com) or send it by postal mail to, Academic Dean Michael Fiedler, 27345 Fir Road Carl Junction, MO, 64834 Step 1**

Thoughtfully consider becoming a home group leader. Have regular quiet times. Spend time in prayer. Question your motivations. Do you really have a desire to lead, teach, and pastor a small group? Are you getting concrete ideas about how you'd like to lead the group? You may have a calling!

### Step 2

Get the support of your church. If your church already has an established home or cell group program, it will have a process for setting up and training new group leaders. Contact the people in charge of running the small groups' ministry at your church, and let them know you're interested in being a leader. If your church doesn't currently have a home groups' ministry and you feel cell groups would be a great addition to your church's programs, contact your church leadership and discuss your ideas. Use the example set forth in Acts for churches. Meet with your leadership and establish who will be in your group.

### Step 3

Plan your curriculum. Consider the needs and backgrounds of the people in your group. Be considerate and support your church's vision, beliefs, and values by choosing courses that reflect these. Remember, your role as a home group leader is to edify your fellow group members and to facilitate discussions. Do not monopolize the groups' time by preaching or using your role as leader to sway others' opinions. Allow everyone a part in the discussion and decision-making process.

### Step 4

Set up a time and place for your first meeting. This might be at a local restaurant, the church, or your home. However, the home is the ideal setting for a cell group.

**Members are more relaxed, and intimacy happens more readily when meetings are held in a home atmosphere. During your first meeting, you can discuss the specifics of where and when you'll be regularly meeting, remembering to stress promptness and commitment to regular attendance. You will also want to decide on whether you will eat meals together, when you will have "fun" nights (or nights with no study,) childcare arrangements, how long your meetings will last, as well as any outreach opportunities you might want to be involved in as a group.**

### **Tips & Warnings**

- **Remember, you do not have to be a spiritual giant to be a home or cell group leader. You DO need to have a desire for helping a small group of people grow together and grow in their knowledge of Christ and their Christian walk over a period of time. You DO need the support of your church. You Do need to support your church's leadership and vision, being careful not to allow criticism and gossip during your home group meetings. With this said, enthusiastically explore the possibility of starting a home groups program at your church. If your church currently has a home or cell groups' ministry, and you feel the tug of a desire to lead a group, prayerfully pursue it. If you have the opportunity to join a group and have never done so, please get involved! A church home group is where real growth and real Christian living takes place. It is the Acts church in our day!**







Welcome to the Great Commission Bible College!

God is calling you to prepare for this last Great Harvest that is already in full operation. We want to help you as you prepare for ministry. The purpose of this letter is not only to welcome you, but to also invite you to become a part of our last push toward the Great Commission world harvest. The push is on! We are in the harvest! We need more laborers!

Perhaps you can help by setting a goal to open a Great Commission Bible College Satellite Extension Classroom, thus fulfilling the Great Commission by "making disciples, teaching them to observe all things that I have taught you." Let me explain how you can become a part:

It is a fact; there are many lost souls in your city and country that need to hear about the saving Grace of Jesus Christ. Our immediate goal and plan is to open classrooms that will use our courses, our transcripts, our degrees, our accreditation, and our vision to win the lost.

If you think you might want to become a part of opening a Great Commission Bible College Satellite Extension Classroom in your area, the following will give you an idea of what we would like to be done before we can authorize the opening of a Great Commission Bible College Satellite Extension Classroom in your area.

The following items are merely an outline of what we expect any student opening a classroom in their town. Special allowances for existing students, pastors, evangelists, and workers in the church maybe given to expedite opening a Great Commission Bible College Extension Classroom. If you have a degree or a successful teaching ministry, or have been a pastor for several years, you should consider becoming our Last Day Harvest Partner.

A General Overseer application for opening a Great Commission



Bible College Extension Classroom in your town is attached to this letter, if you want to become a part of this Last Days Harvest, please fill it out the application and send it back as soon as possible. It will be good to set your goals to the following items and pray that God will help you fulfill your goals.

- **Complete your CBS certificate as soon as possible. You may take up to three courses at one time; there are 11 courses in this degree with a total of 31 hours. Upon completion of the CBS certificate you will receive a Diploma in Biblical Studies and will have completed a crucial step for opening an extension satellite in your city.**
- **Even as you work on your CBS, you can begin to pray about opening a Great Commission Bible College Satellite Extension Classroom, and even look for a suitable classroom for teaching the courses. You can't even start recruiting new students to take courses at the satellite. Contact us concerning the e-mail address to use on new student's applications. We will help you initiate a new e-mail address for your extension classroom whereby all students without computers will use the same address.**
- **Find a suitable classroom where you can teach our courses to new students who enroll in your city.**
- **Because they do not have a computer, you will enroll them as a student in your country using a special e-mail address for each new student. GCBC may help you set up that new e-mail address for your college.**
- **You will begin teaching the courses you completed in your CBS certificate. It will be your responsibility to download and print them for distribution to your students. You will need a good copier and a lot of paper to do this. On special occasion, our College can help you purchase a copy machine and some paper to get started.**
- **You may need to translate the lessons into another language, that expense is yours and should be considered when you set the tuition fee. In some cases, the college can help with some finances to get you operational, but we want you to be able to cover these expenses by charging tuition. You will set the tuition amount according to what you think your students can pay. All the tuition you collect will be kept by you to offset your expenses. It is okay to charge a little more than material expenses so that you can receive a small salary if you desire.**

- **How long will it take before you can open the Great Commission Bible College Satellite Extension Classroom in your city? That depends upon you and your commitment and how quickly you can complete the necessary requirements. Some students have completed the CBS certificate in about 30 days. Of course, they were taking several courses at the same time.**
- **We are anxious to push the great commission forward in your city! There is Urgency! Every day counts! I hope that you can see this Urgency because there are people in your city that die every day without Jesus Christ!**

Please consider this your invitation to b e c o m e part of our worldwide ministry to push the great commission into every city and country in the world.

It is not too early for you to fill out your overseer application and send it in. I encourage you to send it in today.

Sincerely yours for souls,  
 Dr. Galen Percy,  
 President Great Commission Bible College

Great Commission Bible College  
 Distant Learning Center  
 General Overseer Application

**Please answer all the questions given on this application. If the question does not apply to you, please state so.**

- (1) **Today's Date:**
- (2) **Your Full Name:**
- (3) **Address:**
- (4) **City: State: Country**
- (5) **Telephone:**

- (6) **Email Address:**
- (7) **Date of Birth: mm/did/ivy**
- (8) **Your Previous Education: Please check the most current that applies: Grade School (K-8)**  
**High School (9-12)**  
**College Post**  
**Graduate**
- (9) **What is your present occupation?**
- (10) **Are you presently enrolled as a student or have been a student of GCBC? If so, please give us your Student ID number: *(Please note: you must have taken the course of study yourself before you teach it.)***
- (11) **If you are a student or have been a student, please list the details here. How many hours of credit are on your transcript? Have you received a diploma or a degree from GCBC?**
- (12) **Please describe the details of your conversion to the Lord Jesus Christ.**
- 13) **Please check the following that apply: I use tobacco.**  
**I use alcohol**  
**I use drugs**  
**I have been convicted of a felon**  
**NONE OF THE ABOVE**
- (14) **After reading the details of starting a GCBC Distant Learning Class, describe why you would like to be a General Overseer in the space below.**

- (15) Give details of the location and place where the class would meet.  
Home**

**Church Rented space**

- (16) Give details of your computer equipment such as: year and make of your computer, word processing capability; printer; online capability and other pertinent information.**

- (17) Do you have any teaching experience? Please give details.**

**Additional Notes: (for applicant's use) \_\_\_\_\_**

## **How to Prepare A Master's Thesis**

Writing a Thesis is different from writing a report or a theme paper. It is slightly different in that you will be writing a viewpoint of your own called an "argument."

You should argue your point of view and give references (cite the points of view with a footnote) using the footnote help located at the top of your Microsoft word paper. You can view this important step at <http://www.youtube.com/watch?v=HKrhTMHsli0> or read about it at

[http://office.microsoft.com/enus/word-help/insert-or-create-footnotes-and-](http://office.microsoft.com/enus/word-help/insert-or-create-footnotes-and-endnotesHA101854833.aspx)

[endnotesHA101854833.aspx](http://office.microsoft.com/enus/word-help/insert-or-create-footnotes-and-endnotesHA101854833.aspx) Refer to your references and place the footnote at the end of each reference. Your citation will appear at the bottom of the page like this: \_\_\_\_\_

8. In a 1998 interview, she reiterated this point even more strongly: "I am an artist, not a politician!" (Weller 124).

Use your own wording as much as possible. Just copying multiple references for your Dissertation may result in a low grade or even causing your Dissertation to be returned to do over.

Your Grade for the Dissertation will be one of the following: 85% to 100% Anything below an 85% drops your grade below a 3.0. A degree cannot be given with a grade Below 3.0. you should redo the entire Dissertation for a higher grade. All Students should use spelling and grammar check.

<https://www.grammarly.com/office-addin/downloading> or <https://support.office.com/en-us/article/check-spelling-and-grammar-in-office-5cdeced7-d81d-47de-9096-efd0ee909227>

There is no excuse for misspelled words. Sentence structure allowances may be made with students who speak English as another language. **Please avoid the use of abbreviations for books of the Bible.**

All reference work should be done in MLA format. The font should be Times New Roman, size 12. You will notice that this paper uses footnotes giving reference to Eleanor Wakefield. If you will be using the same reference over and over, you can use the word “Ibid” which signifies the reference is already given prior.

Your Thesis should be spell checked, double-spaced lines, one - inch margins, top, left, bottom, and right. Make sure you have more than the 2500 minimum amount of words required for your Thesis. Do not count words in the footnotes.

There are several vital elements to any successful college Thesis. This Help sheet will define those elements and show you how to put them together using an outline. Following this format will help you keep your thoughts (arguments) organized and get your thesis underway.

Elements of an Introduction: Usually an introduction starts broad and narrows down to your specific topic, ending in the Dissertation. This is your opportunity to establish why readers might be curious about your general topic, catch their attention, or put your Thesis in context. Your introduction should end with a clear, specific statement, which will tell readers exactly what your paper will be arguing. Each body paragraph will directly and obviously support your Thesis.

Body Paragraphs: A Thesis utilizes body paragraphs, and these will be the arguments, evidence, or topics that support your thesis.

Topic Sentences: Each body paragraph will begin with a topic sentence which introduces its topic. All the information in that paragraph will be clearly and logically related to that topic sentence, which in turn should obviously relate to the Thesis.

Support: You use arguments, data, facts, analysis, quotes, diagrams and illustrations, anecdotes, examples, details, etc. to support your topic sentences and finish out your body paragraphs. A good rule of thumb is to have at least three points to support each topic sentence.

Transitions: An effective Thesis will show the connection between paragraphs with transitions. These can be the final sentence of each body paragraph or can be integrated into the next topic sentence with transition words.

Conclusion: A conclusion should wrap up your Thesis but should not introduce new information or arguments. It should begin with a sentence that looks a lot like your Thesis Introduction to summarize the general points

Of the paper as a whole, and then draw your paper neatly to a close.

#### GUIDELINES OF THE THESIS OUTLINE:

##### Titles

MATH600 Thesis in Ministry MATH606 Thesis in Counseling

MATH601 Thesis in Great Commission Evangelism MATH607 Thesis in Pastoral Ethics

MATH602 Thesis in History of Hymns of the Church MATH608 Thesis in Youth Ministry

MATH603 Thesis in Homiletics MATH609 Thesis in Church Worship

MATH604 Thesis in Pastoral Leadership MATH610 Thesis in Christian Evangelism MATH605 Thesis in Hospital and Prison Ministry

BEGIN with AN INTRODUCTORY TITLE PAGE LIKE THIS: This page must be centered on the page.

**SACRED TEACHINGS OF JESUS**  
**A MATH600 THESIS**  
**Written in partial requirements for the Master's Degree**  
**Great Commission Bible College**  
**Carl Junction, Missouri,**  
**September 21, 2013**  
**By**  
**John Doe- ABCD1234 TABLE**

**OF CONTENTS**

I. Introduction: General info about the topic, reason for reader to be interested, context, etc.

Dissertation statement:

II. Topic Sentence 1:

A. Support

1. Detail/example/data/explanation

2. Detail/example/etc.

3. Detail/example/etc.

B. Support

1. Detail/example/etc.

2. Detail/example/etc.

3. Detail/example/etc. 5

C. Support

1. Detail/example/etc.

2. Detail/example/etc.

3. Detail/example/etc.

D. Transition

III. Topic Sentence

A. Support

1. Detail/example/data/explain
2. Detail/example/etc.
3. Detail/example/etc.

B. Support

1. Detail/example/etc.
2. Detail/example/etc.
3. Detail/example/etc.

C. Support

1. Detail/example/etc.
2. Detail/example/etc.
3. Detail/example/etc.

D. Transition

IV. Topic Sentence 3:

A. Support

1. Detail/example/data/explanation
2. Detail/example/etc. 6
3. Detail/example/etc.

B. Support

1. Detail/example/etc.
2. Detail/example/etc.
3. Detail/example/etc.

### C. Support

1. Detail/example/etc. 2. Detail/example/etc.
3. Detail/example/etc.

### D. Transition

### Conclusion

Re-state your final argument in the Summary of main points, return to general context, wrap-up of thesis, etc.

The last page of your thesis should contain a bibliography. It should look like this:

### Bibliography

1. Almighty, God King James Study Bible (previously published as The Liberty annotated StudyBible

As The Annotated Study Bible (King James Version) copyright 1988 by Liberty University ISBN-13 9781418545352

2. Wilson, Bill Big Book of Alcoholics Anonymous published by AA World Services 2001, NY, NY

ISBN-13: 978-1483907253

3. Bobgan, Martin and Deidre 12 Steps to Destruction Codependency/Recovery Heresies

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Library of Congress Control Number 2012938772 ISBN 978-0-941717-23-6

4. Irvine, Wm. C. Heresies Exposed. New York, NY: Loizeaux Brothers, Inc., 1921 Kessinger

Publishing, 2003, ISBN 0766142698 9780766142695

5. Bobgan, Martin and Deidre Psycho Heresy: The Psychological Seduction of Christianity

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or you can read [http://office.microsoft.com/enus/word-help/create-a-bibliography- HA010067492.aspx](http://office.microsoft.com/enus/word-help/create-a-bibliography-HA010067492.aspx)

**To see how your thesis should look when you are finished, look at**

<http://afoledu.us/books/beforethebeginningbegan.pdf>

# How to Write A 20,000 Word Doctoral Dissertation

## 10 DISSERTATION DESIGNATIONS FOR THE D.TH DOCTORATE DEGREE

**D.TH 10 different designations list: DISS900: Ecclesiology, DISS901: Theology proper, DISS902: Hamartiology, DISS903: Pneumatology, DISS904: Eschatology, DISS905: Bibliology, DISS906: Angelology, DISS907: Christology, DISS908: Christian Anthropology, DISS909: Soteriology**

## 16 DISSERTATION DESIGNATIONS FOR THE DMIN DOCTORATE DEGREE

**DMIN 16 different designations list: DISS910: Orphan Ministry, DISS911: Pastoral Ministry, DISS912: Church Finance and Administration, DISS913: Church Government, DISS914: Teaching Ministry, DISS915: Children's Ministry, DISS916: Prison Ministries, DISS917: Christian Counseling, DISS918: World Missions, DISS919: Hospital Ministry, DISS920: Discipleship, DISS921: Christian Education, DISS922: Early Church History, DISS923: Pentecostal History, DISS924: Christian Worship, DISS925: Student Choice (Subject to approval of Instructor)**

Writing a Dissertation is different from writing a report or a theme paper. It is slightly different in that you will be writing a view point of your own called an "argument."

You should argue your point of view and give references (cite the points of view with a footnote) failed to address this point<sup>1</sup> using the footnote help located at the top of your Microsoft word paper. You can view this important step at <http://www.youtube.com/watch?v=HKRhTMHsli0> or read

<sup>1</sup>. In a 1998 interview, she reiterated this point even more strongly: "I am an artist, 84 not a politician!" (Weller 124).

about it at <http://office.microsoft.com/enus/word-help/insert-or-createfootnotes-andendnotesHA101854833.aspx>

Refer to your references and place the footnote at the end of each reference. Your citation will appear at the bottom of the page like this:

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**Conclusion:** A conclusion should wrap up your dissertation but should not introduce new information or arguments. It should begin with a sentence that looks a lot like your Dissertation Introduction to summarize the general points of the paper as a whole, and then draw your paper neatly to a close.

**GUIDELINES OF THE Dissertation OUTLINE:** – BEGIN with an INTRODUCTORY TITLE PAGE LIKE THIS: This page must be centered on the page.

# **SACRED TEACHINGS OF JESUS**

**A Doctoral Dissertation 20000**

**Written in partial requirements for the Master's Degree  
Great Commission Bible College Carl  
Junction, Missouri,  
September 21, 2013**

By

John Doe

AAAA-00000 (student number)

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Detail/example/etc. 3.  
Detail/example/etc.
  
  - B. Support
    - 1. Detail/example/etc.
    - 2. Detail/example/etc.
    - 3. Detail/example/etc. 5
  
  - C. Support
    - 1. Detail/example/etc.
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Detail/example/etc.
- 2.
3. Detail/example/etc.

B . Support

1. Detail/example/etc.
2. Detail/example/etc.

3. Detail/example/etc.

C. Support

1. Detail/example/etc.
2. Detail/example/etc.
3. Detail/example/etc.

D. Transition

IV. Topic Sentence 3:

A. Support

1. Detail/example/data/explanation
2. Detail/example/etc.6.

B. Support

1. Detail/example/etc.
2. Detail/example/et 3. Detail/example/etc.

C. Support

1. Detail/example/etc.
2. Detail/example/etc.
3. Detail/example/etc.

D. Transition Conclusion

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Bibliography

1. Almighty, God King James Study Bible (previously published as The Liberty annotated Study Bible and as The Annotated Study Bible (King James Version) copyright 1988 by Liberty University ISBN-13 9781418545352
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